



**DRAFT MEETING MINUTES**  
**Alsea Citizen Advisory Committee (CAC)**  
**January 5, 2025**

Benton County Alsea CAC Janet Hendrix **called the meeting to order at 6:00 P.M.** The meeting was open to the public virtually via a published Zoom link.

<b>COMMITTEE MEMBERS</b> Janet Hendrix, <i>Acting Chair</i> Mimi Stout Zeb Olson Mystie Munsey, <i>Absent</i> Tim Pearson Scottie Jones Randy Hart	<b>STAFF</b> John Swanson, Benton County Community Development Department
<b>COMMUNITY MEMBERS</b> Sara Cash Keta Tom	<b>PRESENTER</b>

**I. FLAG SALUTE**

The Committee recited the Pledge of Allegiance.

**II. ROLL CALL**

A quorum was present.

**III. ANNUAL REORGANIZATION MEETING**

Staff reviewed the CAC membership, term expirations, and alternate status consistent with CAC bylaws and prior Board of Commissioners appointments.

Action:

A motion made to reappoint Randy Hart and Scottie Jones to serve one- year terms as Alternate Members, expiring December 2026.

Motion: CAC Member

Second: Mimi Stout

Vote: Approved unanimously by voice vote

**a. OFFICERS**

The Committee discussed officer roles and options for reorganization. Consensus was expressed to maintain continuity while the CAC continues its work program.

Action:

Motion made to retain existing officers:

Chair: Janet Hendrix

Vice Chair: Mystie Munsey

Motion: Committee Member

Second: Committee Member

Vote: Approved unanimously by voice vote

**b. COMMUNICATIONS AND NOTICES**

Staff and Committee discussed recent concerns regarding notification of land use activities affecting the Alsea area. Staff committed to improving direct notification to all CAC members and alternates for Planning Commission level land use applications within the Alsea boundary.

**IV. RECAP ON 2025**

**a. FOOD TRUCK DEV. CODE TEXT AMENDMENT**

Staff provided an overview of the County initiated development code text amendment related to Mobile Food Units (MFUs), including Planning Commission action and the upcoming Board of Commissioners hearing scheduled for January 20, 2026.

Committee members discussed potential impacts to rural communities, annual events, and EFU-zoned properties and expressed concern regarding economic and community implications.

Direction:

The Committee supported preparing written comments to the Board of Commissioners outlining community concerns. A draft letter will be prepared for the CAC review and submission prior to the Board hearing.

**b. GOAL EXCEPTION INITITIVE**

The committee revisited prior discussion regarding a potential Goal Exception initiative, including economic, social, environmental and energy considerations.

Direction: The committee agreed to continue this work through a publicly noticed work session or town hall-style meeting to gather input and organize materials consistent with CAC bylaws.

**c. INCOME SURVEY**

Sarah Cash provided an update on coordination with ACAC regarding a potential income survey, including the need for a local action committee, mailing lists and outreach support.

Direction:

The committee acknowledged the update and supported continued coordination with timing likely in early 2026.

**d. CLINIC**

General discussion occurred regarding community services and access. No formal action was taken.

**e. GOALS FOR 2026**

Committee members discussed priorities for 2026, including improved communication, community engagement, land use awareness, and continued work on long-range planning issues.

**V. PUBLIC COMMENTS**

Community Member provided public comment expressing appreciation to Benton County staff for their prompt response to a fallen tree on County property.

No additional public comments were received. No action was taken.

**VI. ADJOURN**

A motion to adjourn was made and approved by consensus at 8:00 P.M.

**UPCOMING MEETING**

The next regular meeting on the Alsea CAC is scheduled for February 2, 2026, unless otherwise noticed.