

AGENDA

Alsea Citizen Advisory Committee (CAC)

Regular Session

October 6, 2025

6:00 – 8:00 PM

Alsea Library, 19192 Alsea Highway, Alsea

https://us06web.zoom.us/meeting/register/tZcpce6opjlpGtUF-Jv_gLTVdCwkHBP7sfyr

Passcode: 4966933

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|--------------|---|------------------------------|
| I. | CALL REGULAR SESSION TO ORDER | Chair Hendrix |
| II. | FLAG SALUTE | Chair Hendrix |
| III. | ROLL CALL | Chair Hendrix |
| IV. | PUBLIC COMMENTS | |
| V. | ITEMS | |
| | A. Income survey planning | Sabrina Strauss, RCAC |
| VI. | NEXT STEPS | |
| | A. November meeting – Oregon Land Use Planning | Patrick Wingard, DLCD |
| | B. Roundtable Discussion | |
| VII. | UPCOMING MEETINGS AND EVENTS | |
| | A. November 3, 2025 - Alsea CAC | |
| VIII. | ADJOURN | Chair Hendrix |



**MEETING MINUTES
Alsea Citizen Advisory Committee (CAC)
September 8, 2025**

Benton County Alsea CAC **called the meeting to order at 5:46 P.M.** The meeting was open to the public virtually via a published Zoom link.

COMMITTEE MEMBERS Janet Hendrix, Acting Chair Randy Hart Scottie Jones Mystie Munsey Mimi Stout Zeb Olson Tim Person (absent)	STAFF John Swanson, <i>Code Compliance Officer and Community Development Liaison</i>
COMMUNITY MEMBERS Sara Cash Naomi Shadwick	PRESENTER

PUBLIC COMMENT

Mimi Stout proposed forming a committee on small farms and food production with potential for speakers and education initiatives. She emphasized community interest should guide the effort.

MINUTES

There were no prior meeting minutes to approve.

AGENDA

The committee received updates on the income survey needed for the Community Development Block Grant (CDBG) eligibility. Due to the limited census data, the survey must target a specific project area rather than a broad community. The group agreed this narrow approach is necessary to move forward.

Discussion moved to land use and zoning. Committee members expressed frustration with the slow pace of progress and the difficulty of making changes outside of a full comprehensive plan update. Patrick, a state planning contact, was identified as an important resource and the committee emphasized the need to bring him into a future meeting to provide guidance. Members also noted the value of locating historical zoning documentation to inform future efforts.

The committee discussed community organization and partnerships. Several of the committee members observed that Alsea has multiple active groups, such as the Garden Club, ACAC, and emergency preparedness teams, but these groups often overlap. To avoid spreading resources too thin, the committee stressed the importance of prioritizing initiatives and finding ways to collaborate more effectively. Strengthening organizational capacity and coordination was identified as a key step in moving the community forward.

STAFF UPDATES

No staff updates were provided.

UPCOMING MEETING

The next Alsea CAC will be on October 6, 2025.

The meeting was adjourned at: 7:43 p.m.

Next Steps:

1. Reach out to Patrick to attend a future meeting or workshop on zoning and housing
2. Circulate and review slide deck on incorporation and organizational pathways
3. Explore formation of a farming/food production subcommittee
4. Continue progress on income survey project with Business Oregon
5. Evaluate partnerships with other community organizations for efficiency and resource sharing