



**COMMUNITY DEVELOPMENT DEPARTMENT**  
**4500 SW Research Way**  
**Corvallis, OR 97333-1192**  
**(541) 766-6819**

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**Disposal Site Advisory Committee (DSAC)**

**AGENDA**

**February 12, 2025**

**6:00 p.m. – 8:00 p.m.**

**4500 SW Research Way, Corvallis, OR 97333**

This meeting will be held in-person. The meeting will be accessible online for those unable to attend.

<https://us06web.zoom.us/j/88247921911?pwd=EQu4Ofo6VVJNGuVr9KmWhTx96R6LKs.1>

Meeting ID: **882 4792 1911**

Passcode: **680718**

DSAC website with meeting materials, including the meeting packet:

<https://cd.bentoncountyor.gov/disposal-site-advisory-committee-dsac>

Agenda Item #	Start Time	Duration	Topic	Speaker(s)
1	6:00 p.m.	5 min.	Call to Order	Chair
2	6:05 p.m.	20 min.	Public comment – your comments welcome. Each commenter generally limited to 3 minutes.	Public
3	6:25 p.m.	10 min.	Last meeting’s minutes and review of last month’s action items – Review, edit as necessary, and approve Committee minutes for January 8, Please review the draft minutes (in meeting packet) and meeting video ( <a href="#">link</a> ) ahead of time.	Committee
4	6:35 p.m.	10 min.	Coffin Butte Landfill expansion update	Bret Davis, B.C. Staff, Committee
5	6:45 p.m.	5 min.	Update on Fire Safety	David H. / Bret Davis
6	6:50 p.m.	15 min.	Approval of 2023 Coffin Butte Landfill Community Concerns Report	Committee
7	7:05 p.m.	5 min.	Break	Committee
9	7:10 p.m.	40 min.	DSAC Scope and Goals	Committee



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			<ul style="list-style-type: none"> <li>○ Methane and odors</li> <li>○ Fire safety</li> <li>○ Other ideas from committee</li> </ul>	
10	7:50 p.m.	5 min.	Request Agenda Items, staff requests for next meeting	Committee
11	7:55 p.m.	5 min.	Next meeting/wrap up/adjourn	Chair

### Disposal Site Advisory Committee (DSAC) Membership

Name	Term	Name	Term
Rachel Purcell, Chair	1/1/24 - 12/31/25	Chuck Gilbert	1/1/24 - 12/31/25
David Hackleman, Vice-Chair	1/1/24 - 12/31/25	Bret Davis, Landfill Representative	1/1/24 - 12/31/25
Jennifer Field	1/1/24 - 12/31/25	Vacant	
Brent Pawlowski	1/1/24 - 12/31/25	Vacant	
David Livesay	10/1/24 - 12/31/25	Vacant	
Charlene Carroll	10/1/24 - 12/31/25		
<b>Benton County Staff</b>			
Petra Schuetz, Interim Community Development Director			
Bailey Payne, Solid Waste Program Coordinator			

DSAC Members Excused:



**Action Items from Last Meeting:**

<b>Action Items:</b>	<b>Lead</b>	<b>Status</b>
Eklund’s Suggestions: <ul style="list-style-type: none"> <li>Write to Oregon DEQ and EPA to inquire if there is an active file or enforcement action regarding Coffin Butte landfill.</li> </ul>	Payne	Emailed, no response yet
Landfill Emissions Monitoring: <ul style="list-style-type: none"> <li>Request additional data on landfill gas collection versus fugitive emissions from Republic Services.</li> <li>Review Carbon Mapper data for landfill methane emissions and compare it to other Oregon landfills.</li> <li>DSAC to continue monitoring methane capture efficiency and energy conversion rates in future meetings.</li> </ul>	Hackleman / Republic Services / Payne	
Application Process Updates: <ul style="list-style-type: none"> <li>Republic Services to submit outstanding application materials by January 15, 2025.</li> </ul>	Payne / Koster	On agenda
Coordination with ENRAC: <ul style="list-style-type: none"> <li>Explore potential collaboration between DSAC and ENRAC regarding the Coffin Butte landfill expansion review.</li> </ul>	McGuire / Purcell	
Republic Services to summarize their current efforts and plans regarding fire safety measures for inclusion in the fire safety report.	Republic Services / Hackleman	
Republic Services to organize a landfill tour for DSAC members.	Republic Services	Tour set for 2/5/25
Schedule a work session for DSAC to discuss goals and objectives.	Payne / Purcell	On agenda

**Potential Future Agenda Topics:**

- Cell 6 expansion approval process
- Deeper dive into GHG emissions - methane emissions / gas plant numbers conversation - work on getting answers on committee methane questions (Republic Services)
- Conversation about DSAC's scope/goals
- Update on Republic’s application to expand the landfill
- Technology to measure landfill odors and methane
- Strengthening outreach efforts
- From DSAC bylaws: Section 1. Periodic Self-Evaluation: The Committee shall conduct periodic self-evaluations to assess its effectiveness, identify areas for improvement, and, subject to the approval of the Community Development Director, may implement strategies to enhance its performance. The results of any evaluation or assessment shall be provided to the Community Development Director and to the Board of Commissioners. (Summer 2025?)
- Approval of 2024 Coffin Butte Landfill Community Concerns Annual Report