

**Updated BCTT Workplan Facilitator 11-16-22 Final Draft
Workgroup and Subcommittee Meeting Schedule**

Subcommittee Meetings 11/21 through 12/6	12/15 WG Meeting Six	Staff Draft Report 12/19 through 1/4	Subcommittee Meetings 1/9 through 11/10	1/19 WG Meeting Seven	Subcommittee Meetings 1/23 through 2/15
<p>Each Subcommittee Meets Twice per Its Workplan</p> <p>Subcommittee E meets as well to kick off History and Public Outreach Work</p> <p>Materials to WG on 12/9</p>	<p>Review Current State of the Work</p> <p>Instruct Staff/Facilitator on Draft Report Preparation</p>	<p>Staff/Facilitator Prepare First Draft of Report</p> <p>Distribute to Workgroup on 1/4</p>	<p>Each Subcommittee Meets Twice per Its Workplan to Review First Draft and Propose Second Draft</p> <p>Staff/Facilitator Send Second Draft to Workgroup on 1/13</p>	<p>Review, Edit and Authorize Third Draft to SWAC/DSAC/Planning Commission for Feedback.</p> <p>Send WG-Edited Draft on 1/24/23</p> <p>Feedback Due: 2/10</p>	<p>Subcommittee E and Facilitator meet to draft Executive Summary</p> <p>All Subcommittee meet between 2/13 and 2/14 per Its Workplan for refinement discussions</p> <p>Fourth Draft to Workgroup on 2/17</p>
2/23 WG Meeting Eight	Subcommittee Meetings 2/24 through 3/7	3/16 WG Meeting Nine	Final Report to BOC On 3/24	BCTT Presentation to BOC on 3/28	
<p>Review PC and SWAC Feedback with Subcommittee Responses</p> <p>Direction for Final Draft to Subcommittees/Staff/Facilitator</p>	<p>Each Subcommittee Meets Twice per Its Workplan</p> <p>“Last Call” Edits</p> <p>Send Final Draft to Workgroup on 3/10</p>	<p>Finalize Report and Official Poll</p> <p>Member Statements Due: 3/23 @ Noon</p>	<p>Facilitator implements 3/16 changes and submits Final Report</p>	<p>Workgroup Presentation to BOC</p>	