



**CONFIRMATION OF EXISTING ADDRESS OR REQUEST  
FOR NEW ADDRESS FOR DWELLING(S) & BUSINESSES**

DATE SUBMITTED: \_\_\_\_\_

LOCATION OF SUBJECT PROPERTY: TOWNSHIP: \_\_\_\_\_ RANGE \_\_\_\_\_ SECTION \_\_\_\_\_ TAX LOT # \_\_\_\_\_

OWNER'S NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

<b>OFFICIAL USE ONLY</b>
PERMIT NO.: _____

**RESIDENCE (Check one):**  Site-Built House  Manufactured House  Apartment  Mobile Home Park  Multi-Unit

**BUSINESS (If applicable):**

What is the business?  Wholesale or  Retail? \_\_\_\_\_

What activity occurs at the business? \_\_\_\_\_

Why does the business need an address? \_\_\_\_\_

What type structure is the address requested for (for example: barn, greenhouse, shop building, converted dwelling, modular, manufactured, RV, etc.)? \_\_\_\_\_

What other addresses are currently on the property?  
 \_\_\_\_\_  
 \_\_\_\_\_

**OTHER STRUCTURE TYPE:** \_\_\_\_\_

**USE SAMPLE ADDRESS PLOT PLAN AS AN EXAMPLE (for an address you know)**

• Location of structure on the property.	• Driveway
• Location of other structures on the property, and Associated address, if applicable.	• Name of existing roads and new roads.
	• Type of each structure.

*If you need more room to add information use extra sheets to answer the questions. Please note the questions you are answering.*

**OWNER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

<b>OFFICIAL USE ONLY</b>		
Planning:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Co. Surveyor:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Address Assigned:	(See page 2)	