

BCTT Workgroup September 8, 2022 Meeting Final Meeting Minutes

1. Working Agenda

#	Topic	Lead	Start	Duration (Minutes)	Materials
1	Welcome	Board of Commissioners	2:30	20 mins	
2	Review Agenda Participant Meeting Instructions Participant Commitments	Imperati	2:50	10 mins	Agenda
3	Introductions (Name/Organization/P or NP/Hopes for Process (1.5 mins. Each)	Members	3:00	30 mins	
4	How We Got Here	Imperati	3:30	5 mins	Assessment
5	Review Major Charter Sections: 1) Scope (Generally) 2) Charge Elements (Below) 3) Guiding Principles 4) Polling 5) One Table	Imperati	3:35	30 mins	Charter
6	Break	All	4:05	10 mins	
7	Collaboration 101 Training	Imperati	4:15	15 mins	PowerPoint (Provided on 9/7)
8	Public Comment	Public	4:30	30 mins	
9	Dinner Break with "Get to Know You" Exercise	All	5:00	30 mins	Food Provided for All
10	Triage Charge Elements	Imperati	5:30	15 mins	Survey Summary (Provided on 9/7)
11	Draft Report Structure Explore Common Understandings Section 1) Refine List of Missing Topics/Questions 2) Provide Additional Information 3) Commenting on the Next Draft	Workgroup	5:45	45 mins	Report: 1 st Draft Survey Summary (Provided on 9/7)
12	Mechanics: Add Representative Table		6:30	15 mins	Survey Summary

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	<ul style="list-style-type: none"> 1) Meeting Time 2) Tour 3) Schedule Suggestions 				(Provided on 9/7)
13	<p>Next Steps:</p> <ul style="list-style-type: none"> 1) Member Meeting Evaluation (Due Tomorrow) 2) Homework for Next Meeting: <ul style="list-style-type: none"> a. Your Alternates b. Last Call for Additional Topics/Questions with Supporting Materials Due 9/6 @ 3PM 3) Next Meeting: 9/15/22, Time: TBD, Kalapuya Building 4) Draft Working Agenda: <ul style="list-style-type: none"> a. Continue Common Understandings Exploration b. Tour 	Sam Imperati	6:45	15 mins	Meeting Evaluation Link
14	Adjourn	All	7:00	270 mins	

2. Attendance

Organization Interest Group	WORKGROUP Member	Polling	Ex Officio	Charge	Present
SWAC/DSAC	Joel Geier	X		All	X
SWAC/DSAC	Marge Popp	X		All	X
Planning Commission	Nancy Whitcombe	X		All	X
Planning Commission	Elizabeth Irish	X		All	Online
Republic: National	Russ Knocke	X		All but C	X
Republic: Local	Shawn Edmonds	X		All but C	X
Public	Brandon Bates	X		All	--
Public	John Deuel	X		All	X
Public	Kathryn Duvall	X		All	X
Public	Christopher McMorran	X		All	X

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Public	Ryan McAlister	X		All	X
Public	Mary Parmigiani	X		All	X
Public	Ed Pitera	X		All	Online
Public	Louisa Shelby	X		All	X
DEQ	Brian Fuller		X	All but D	X
Neighboring Jurisdiction	Brian May Marion County Admin. Designee		X	Only C	X
Neighboring Jurisdiction	Shane Sanderson Linn County Admin. Designee		X	Only C	X
Benton County Staff	Daniel Redick		X	All	X
Benton County Staff	Sean McGuire		X	All	X
Benton County Staff	Darren Nichols				X
Benton County Staff	Greg Verret				X

Facilitation Staff:

ICM Resolutions	Sam Imperati				X
ICM Resolutions	Adam Meyer				Online

Others Present: The meeting Sign-In sheets can be found at [XXXXXXXXXX](#) and attendees on the Zoom call can be found at [ZZZZZZZZZZ](#).

3. Minutes

Please review meeting PowerPoint presentation that can be found at: [cccc](#)

#	Topic	Meeting Minutes (For details, please see links to the meeting recording, transcript and chat, below.)
1	Welcome	Benton County Board members Nancy Wyse, Pat Malone, and Xan Augerot welcomed Workgroup members and the public to the kick-off meeting.
2	Review Agenda Participant Meeting Instructions Participant Commitments	Sam reviewed agenda and invited comments/introductions.
3	Introductions (Name/Organization/P or NP/Hopes for Process (1.5 mins. Each)	Workgroup members introduced themselves. Process Logistics: a) Open to public & being recorded b) Using 360-degree camera

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		<ul style="list-style-type: none"> c) Info posted to the website d) WIFI password: BentonF4ir
4	How We Got Here	<ul style="list-style-type: none"> e) Many here have been involved in this discussion for a while. f) A previous assessment resulted in a presentation to the County Board who created a Charter for this workgroup. g) We are here to start the process. h) This is NOT a mediation. It is a facilitation. i) It is not the end, but rather a beginning – a “bridge” to a new path forward.
5	Review Major Charter Sections: <ul style="list-style-type: none"> 6) Scope (Generally) 7) Charge Elements (Below) 8) Guiding Principles 9) Polling 10) One Table 	<p>The Workgroup took a 5-minute break at 3:25 PM</p> <p>Charge Elements:</p> <ul style="list-style-type: none"> a) Develop the common understanding document b) Look at existing criteria & requirements for potential expansion c) Scope to start plan process d) Input on additional topics e) Public facing document & community education <p>Polling System:</p> <ul style="list-style-type: none"> One (green card) – support Two (yellow card) – agree but prefer modifications Three (red card) – refusal to support <p>Guiding Principles:</p> <ul style="list-style-type: none"> a) Goal: make recommendations for best interests of county at large b) Strive for ideal situation c) Maximize benefits and reduce costs <p>Public officials’ disclosure of conflicts of interest:</p> <ul style="list-style-type: none"> a) BCC.3.025 and Oregon government ethics law <p>One Table:</p> <ul style="list-style-type: none"> a) The idea of “one table” – one conversation, all on the record with transparency. b) Desire to work collaboratively

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		OPEN Workgroup Discussion: Members asked questions about the opening overview and offered suggestions for improving the process going forward.
7	Collaboration 101 Training	<p>Collaboration 101 Training</p> <p>Sam provided a brief background on conflict and conflict resolution.</p>
8	Public Comment	<p>Themes:</p> <ul style="list-style-type: none"> a) Mountain of garbage. Need to keep existing capacity in mind and what this means for the County. b) Only 7% of waste comes from Benton county and should not be dumping ground for others. c) Process should focus more on SMMP – not an CUP application. d) Once a cutting-edge facility; now never-ending community problem. e) Coffin Butte a tragedy of commons; make those furthest away pay more. f) Future-orientated focus removed from the Charter – focus on more than landfilling. g) Consider options for harvesting energy from the landfill.
9	Dinner Break with “Get to Know You” Exercise	WG members and the public were encouraged to spend the dinner break visiting with those in the room that they know least well.
10	Triage Charge Elements	<p>Results of the Pre-meeting Poll:</p> <ul style="list-style-type: none"> a) 24% common understandings b) 29% landfill expansion c) 34% Scoping d) 7% additional topics e) 8% common education <p>Themes:</p> <ul style="list-style-type: none"> a) Concerns about the process and survey methodology. b) Concern the process of clarifying conditional use permits is illegal. c) Clarification of the various elements provided. d) Authority of the workgroup explored. e) A legal presentation is possible. f) Status and timing of Republic application discussed g) New allocation poll coming.

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		h) Board’s decision to change the timeline.						
	Additional Public Comment	Workgroup is in a unique position regarding common understandings. The work group should get the facts and drive hard to develop common understandings. This could be a worthy outcome in and of itself.						
	Return to Triage Charge Elements	<p>Catherine Biscoe, Philomath City Counselor introduced.</p> <p>Darren Nichols:</p> <ul style="list-style-type: none"> a) Sense of urgency. Haven’t had a comprehensive plan for solid waste for a long time. b) Have a window of time right now. c) The facilitator’s approach is supported by the Board. d) Count set aside a half a million dollars for SMMP and Workgroup can help set up that plan. <p>Themes:</p> <ul style="list-style-type: none"> a) County is not alone in not having a solid waste plan. b) Legislature recently passed the recycling modernization act. c) Would b nice to get legal information 						
11	<p>Draft Report Structure Explore Common Understandings Section</p> <ul style="list-style-type: none"> 1) Refine List of Missing Topics/Questions 2) Provide Additional Information 3) Commenting on the Next Draft 	<p>Themes:</p> <ul style="list-style-type: none"> a) Starting to draft the report now. It will be updated as the process evolves. b) Sections will be separated out starting with the Table of Contents and various Common Understandings sections. c) Member submittals will be folded in. d) Additional topics/questions to be answered will be added for Workgroup review. e) Homework coming to implement the next steps. 						
12	<p>Mechanics: Add Representative Table</p> <ul style="list-style-type: none"> 4) Meeting Time 5) Tour 6) Schedule Suggestions 	<p>Meeting Time: The Workgroup discussed options for meeting time slots. The 1-2-3 polling technique was model for this exercise. The highest level of consensus among WG members was to start at 3:00 PM. The results were:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center; color: green;">1</td> <td style="text-align: center; color: yellow;">2</td> <td style="text-align: center; color: red;">3</td> </tr> <tr> <td style="text-align: center;">14</td> <td style="text-align: center;">3</td> <td style="text-align: center;">0</td> </tr> </table> <p>Tour:</p> <ul style="list-style-type: none"> a) After several options were explored, we will look to Saturday, 9/17/22 for the landfill tour. 	1	2	3	14	3	0
1	2	3						
14	3	0						

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		<p>b) Joel Geier volunteered to plan a surrounding area tour. It will take place at a different time than the landfill tour.</p> <p>Schedule Suggestions:</p> <p>a) Next week's agenda will include a discussion of the Common Understandings' Table of Contents versus a dive into the substantials of each section.</p> <p>b) Homework to follow to help that process.</p>
13	<p>Next Steps:</p> <p>5) Member Meeting Evaluation (Due Tomorrow)</p> <p>6) Homework for Next Meeting:</p> <p style="padding-left: 20px;">a. Your Alternates</p> <p style="padding-left: 20px;">b. Last Call for Additional Topics/Questions with Supporting Materials Due 9/6 @ 3PM</p> <p>7) Next Meeting: 9/15/22, Time: TBD, Kalapuya Building</p> <p>8) Draft Working Agenda:</p> <p style="padding-left: 20px;">a. Continue Common Understandings Exploration</p> <p style="padding-left: 20px;">b. Tour</p>	<p>Themes:</p> <p>a) County will work on increasing project visibility and public information</p> <p>b) Expanded interested party list in the making with those that were on the CUP process list.</p>
14	Adjourn	7:30 PM

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4. Polling Issues

SAMPLE TEMPLATE

1: Workgroup members are more intelligent and better looking than the facilitator."

WORKGROUP Member	Polling	Charge	Not Here	Abstain	1	2	3
Joel Geier	X	All			X		
Marge Popp	X	All				X	
Nancy Whitcombe	X	All					X
Elizabeth Irish	X	All				X	
Russ Knocke	X	All but C			X		
Shawn Edmonds	X	All but C				X	
Brandon Bates (Withdrew)	X	All	X				
John Deuel	X	All			X		
Kathryn Duvall	X	All				X	
Christopher McMorran	X	All					X
Ryan McAlister	X	All				X	
Mary Parmigiani	X	All			X		
Ed Pitera	X	All				X	
Louisa Shelby	X	All					X
Totals:			1	0	4	6	3

RESULT: Consensus / **No Consensus** (Bold and Underline One)

Minority Proposal: _____

6. ZOOM RECORDING and TRANSCRIPT: <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

7. MEETING CHAT:

- 00:33:55 Debbie Palmer: Please if speakers could speak closer to microphone. Very hard to hear
- 00:34:22 WG Liz Irish Benton County Planning Commission: I second that. Right into the microphone.
- 00:35:29 Ken Eklund: The online audience cannot hear, too faint
- 00:38:32 Debbie Palmer: The owl definitely tracks movement, not sound.
- 00:41:08 Debbie Palmer: CANNOT HEAR; everyone please speak up or use the microphone
- 00:41:49 Higgins: the audio is just about worthless

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- 00:42:23 Pam Vaughan, City of Corvallis: I am having the same difficulty hearing.
- 01:20:36 Debbie Palmer: Who is in control of the Zoom back-end? Can the "owl" be configured to track SOUND instead of MOVEMENT, so that we can see whoever is speaking instead of whoever happens to be jiggling their leg or otherwise moving?
- 01:40:04 Ken Eklund: I have a comment to make.
- 01:41:14 Adam Meyer (Facilitation Support): i can hear well when you speak into the microphone but not other people around the room without microphones.
- 02:03:17 WG Liz Irish Benton County Planning Commission: A reminder to speak into the mic.
- 02:08:35 Ken Eklund: Noting here that the Sustainable Materials Management Plan scored the best in the polling of Workgroup members, as in, highest priority
- 02:21:37 Ken Eklund: I have another public comment.
- 02:22:44 Adam Meyer (Facilitation Support): can people say their names before they speak? Thank you.
- 02:39:25 Ken Eklund: Echoing that it would be good if people say their names when they start to speak
- 02:45:24 Ken Eklund: I have a public comment.
- 02:58:13 Ken Eklund: I'm very interested in more information about that (flaring). I think they've really ramped it up lately, added a second stack
- 02:59:22 Ken Eklund: I think the methane generation is ramping up, as the garbage influx from 2016 on takes hold
- 03:39:19 Kevin Kenaga: Sam needs to speak clearer and louder
- 03:40:50 Jo Ann: Very hard to understand
- 03:44:18 Jo Ann: Very boomy sound - room noise, extra microphone on?
- 03:47:36 Becky Merja: who is speaking
- 04:15:20 Debbie Palmer: As a member of the public, I would definitely like to be a part of the tour -- and to see it as the workgroup sees it. Please be sure to explain to us how to participate.
- 04:18:12 Becky Merja: Thanks Ed, SOAP CREEK is in Spitting distance
- 04:20:05 Jo Ann: how many people fit on a bus?
- 04:20:42 Ken Eklund: I wish to be part of the tour also
- 04:40:46 Debbie Palmer: Remember: meeting time has been freed up by not having the landfill tour happen during the meeting