

## March 16, 2023 BCTT Workgroup Agenda

Location: Kalapuya Building | 4500 SW Research Way | Corvallis, OR 97333

*In-Person Preferred – Join via Zoom*

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZ0qdeGhpzIoHd1ja3J62w2t17yyp7fsT9M6>

After registering, you will receive a confirmation email containing information about joining the meeting.

### Working Agenda and Materials

Topic	Lead	Start	Duration	Materials
Welcome Review Agenda Approve Draft M8 Minutes Updated Workplan Public Polling on Recommendations	Facilitator	1:30	15 mins	Working M9 Agenda Draft M8 Minutes Updated Workplan Poll Link: _____
Comment Period	Public & Workgroup	1:45	30 mins	Comments (Updated 3/XX/23) Link Expires X/XX/23 Password: Benton1!
Introduce Key Findings and Key Recommendations (FRs) Crosswalk DOC Review Tonight's Plan Member FRs Feedback Session 1	Facilitator	2:15	45 mins	Draft FRs Crosswalk Document
Break	All	3:00	15 mins	
Member FRs Feedback Session 2	Facilitator	3:15	75 mins	Draft FRs
Dinner	All	4:30	30 mins	
Comment Period	Public & Workgroup	5:00	30 mins	
1) Member FRs Feedback Session 3 2) Stretch Break 3) Member FRs Feedback Session 4 4) Discuss: Final polling on Body of the WG Report, not on the Appendix. The Appendix SUB sections will be approved by the Subcommittees, but not the full Workgroup. While linked to the findings and recommendations for ease of reference, they are for background purposes only. 5) 1-2-3 Polling Refresher	Facilitator	5:30	50 mins 10 mins 50 mins	Draft FRs  1-2-3 Polling

Next Steps: 1) Next Steps 2) <b>Last Meeting: 3/23/23, 1:30 to 7:30 PM</b>	Facilitator	7:20	10 mins	Updated Workplan
Adjourn	All	7:30		

### PARTICIPANT MEETING INSTRUCTIONS

**Members, Please:**

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the **Chat** function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone)

**Alternates, Please:**

- o Change your zoom name to: WG ALT, Your Name, Your Organization

**Polling, Please:**

- o Members or alternates only. One "vote" if both are present

**Observers, Please:**

- Keep your camera off until public comment
- Chat is for members only

**All, Please:**

- o Mute your mic when not speaking and turn it on when speaking

**Members of the Public, Please submit written comments to:** [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US)

**Interested Parties/Project Update Signup List:** <https://www.co.benton.or.us/cd/page/sign-recvie-twice-weekly-updates>

**Process Questions:** [SamImperati@ICMresolutions.com](mailto:SamImperati@ICMresolutions.com)

**Project Website:** <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

**WORKGROUP members agree to notify [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US), Darren Nichols ([darren.nichols@Co.Benton.OR.US](mailto:darren.nichols@Co.Benton.OR.US)) and Cory Grogan ([cory.grogan@Co.Benton.OR.US](mailto:cory.grogan@Co.Benton.OR.US)) of written communications with the media.**

## PARTICIPANT COMMITMENTS

**WORKGROUP Commitments:** The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics – not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a “consensus” recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

### Reminders:

- 1) Each member is allowed to assign one WORKGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting’s start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.