

## April 3, 2023 BCTT Workgroup Agenda Final Meeting

Location: Kalapuya Building | Same Room as Last Time  
4500 SW Research Way | Corvallis, OR 97333

*In-Person Preferred – Join via Zoom*

Register in advance for this meeting: (New addition to the virtual meetings, and this may take a few minutes.)

Registration URL: <https://us06web.zoom.us/meeting/register/tZErdeqrqT0iHdOyawS-eOZahXMK-FnAWMdg>

After registering, you will receive a confirmation email containing information about joining the meeting. The meeting will be recorded.

### Working Agenda and Materials

Topic	Lead	Start	Duration	Materials
Light Snacks Welcome Review Agenda Approve Draft M10 Minutes Updated Public Polling Results: RECs	Facilitator	1:00 1:30	15 mins	<a href="#">Working M11 Agenda</a> <a href="#">Draft M10 Minutes</a> <a href="#">Public Polling Results</a>
Comment Period	Public & Workgroup	1:45	15 mins	<a href="#">Comments (Updated 3/31/23)</a> Link Expires 4/23/23 Password: Benton1!
Review Tonight's Polling Plan Explore the F&Rs with "3s" and Any New Items Break at ~ 3:00	Facilitator	2:00	150 mins	<a href="#">Draft FRs Crosswalk Document</a>
Dinner	All	4:30	30 mins	
Explore the F&Rs with "2s" Break at ~6:15 Last Call/Any Changes: Informal Poll & 1s Executive Summary and History	Facilitator	5:00	135 mins	
Next Steps: 1) Final Editing Process (Public Survey, Informal Poll, Final Polling, EX SUM Updates based on Meeting, Member Statements and EVALS, Update Webpage, and add links, Last Once-over via Grammarly – No changes to History or F&Rs: OK? 2) 4/4 Final Findings and Recs Published 3) 4/4 Report Open House (5-7) 4) 4/5 Final Report w/o Member Statements and EVALs 5) 4/7 Process Evaluation Due 6) 4/7 Member Statements Due 7) 4/11/23 "Coffee Table" Version	Facilitator	7:15	15 mins	<b>Framework for Member Statements</b> Intro Executive Summary History SMMP Size/Capacity Legal Issues Past CUP conditions Community Education/Outreach Overall Comments Conclusion

8) 4/11/23 Public Feedback through 5/26/23				
Adjourn	All	7:30 +/- Until Done		

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## PARTICIPANT MEETING INSTRUCTIONS

### Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the **Chat** function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone)

### Alternates, Please:

- o Change your zoom name to: WG ALT, Your Name, Your Organization

### Polling, Please:

- o Members or alternates only. One "vote" if both are present

### Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

### All, Please:

- o Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to: [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US)

Interested Parties/Project Update Signup List: <https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates>

Process Questions: [SamImperati@ICMresolutions.com](mailto:SamImperati@ICMresolutions.com)

Project Website: <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

WORKGROUP members agree to notify [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US), Darren Nichols ([darren.nichols@Co.Benton.OR.US](mailto:darren.nichols@Co.Benton.OR.US)) and Cory Grogan ([cory.grogan@Co.Benton.OR.US](mailto:cory.grogan@Co.Benton.OR.US)) of written communications with the media.

## PARTICIPANT COMMITMENTS

**WORKGROUP Commitments:** The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics – not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a “consensus” recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

### Reminders:

- 1) Each member is allowed to assign one WORKGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting’s start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.