

BCTT Subcommittee – E.1. Community Education

Charge:

- 1) General Landfill History
- 2) Develop protocols for the timely and broad distribution of CUP-related information to the public, other governmental entities, and internal committees, groups, and divisions.
- 3) Community Education/Outreach/FAQs, etc.
- 4) Report Executive Summary

Subcommittee Members:

Mark Henkels
Ginger Rough
JonnaVe Stokes/Cory Grogan
Louisa Shelby
Marge Popp
Mary Parmigiani

Staff: Amelia Webb

Facilitator: Sam Imperati

Relevant Documents:

Subcommittee Website: [Link](#)

Working Documents:

- [Daniel's Initial History Document](#)
- [Republic's Initial History Document](#)
- [11/17/22 M5 Open House Notes](#)
- [150-Day Time Limit v3](#)
- [Dissemination of Information Draft Memo v2 \(Legal Minimums\)](#)
- [SPWG Survey Outreach](#)
- [Doyle - 12/13/22 - Memo to Legal Issues Subcommittee re post-closure obligations](#)
- [BCTT Subcommittee E1 Report Handout 12/15/22](#)

- [Nancy Whitcombe's Missing from the "Draft" Common Understandings Document](#)
- [Nancy Whitcombe's Initial History Document](#)
- [Joel Geier's Initial History Document](#)
- [Joel Geier's Common Understandings Document](#)

Meetings:

(These are hyperlinks to take you to the relevant part of the document.)

- [Meeting #1 – 12/2/22](#)
- [Meeting #2 – 12/7/22](#)
- [Meeting #3 – 12/12/22](#)
- [Meeting #4 – 1/4/23](#)
- [Meeting #5 – 1/9/23](#)
- [Meeting #6 – 1/16/23](#)
- [Meeting #7 – 1/23/23](#)

Meeting #1 – 12/2/22

Agenda:

- Welcome
- Introductions
- Scope
- Discussion
- Next Steps

Attendance:

Member	Present
Ginger Richardson	X
JonnaVe Stokes/Cory Grogan	
Louisa Shelby	
Marge Popp	X
Mary Parmigiani	X
Facilitator: Sam Imperati	X
Observers:	

Notes:

- 1) General History:
 - a. Directed at public and those new to the issue
 - b. Not as detailed as initial draft
 - c. Narrative more than table of newspaper articles
 - d. Other historical details will appear in the Capacity and CUP reports for cross-referencing.

- e. ICM’s Amelia Webb will merge the existing documents into one for review at the next meeting.

2) Next CUP Communications Protocols:

- a. Start with legal requirements from Legal Subcommittee
- b. Look at wide distribution via multiple communication channels
- c. Note opportunities for input from the jump
- d. Possible Open House/Community Forum events
- e. Benton County devoted website with public comment email/form, Etc.
- f. Legal Issue: Apply to just landfill CUP or all CUPs – perhaps, two processes; one for big/large area impacts vs. smaller/localized impacts, etc. May require code amendments.

3) Executive Summary:

- a. Sam will take the introductions from each subcommittee report and merge them into a draft document for the BCTT Final Report
- b. Emphasis will be on recommendations
- c. Note where “consensus” and MAJ- MIN
- d. Reference to individual member statements
- e. Subcommittee E members = Executive Summary editors of Millie and Sam’s drafts
- f. Final BCTT Polling:
 - i. Under development
 - ii. Heavy focus on the recommendations vs is there agreement with every sentence of every substantive section’s text and table, etc.



4) Community Education Plan:

- a. Focus on the ending of the BCTT process and preparation for next CUP
- b. SMMP info?
- c. FAQs from a process perspective – not the substantive perspective
- d. Outreach Plan

Here are the Open House Notes.

BCTT Open House Subcommittee Poster Notes:

Dot Color Meaning: When members of the public shared ideas, questions, or other comments when talking to a subcommittee member, the member wrote that feedback on the large sheets of paper on the wall behind their table. If other public members reflected on an already written comment, the subcommittee member added a red, yellow, or green dot sticker next to the statement to indicate the new member of the public’s reaction to the existing idea.

	Red = I do NOT support the statement
	Yellow = I support the proposal, but I would prefer to have it modified in some way to give it full support

●	Green = I fully support the statement
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Education & Outreach:

- Meet groups where they are. Go to them to listen and present information ●●
- Meetings or elected officials and/or task force
- Promote Master Recycler Program
- Soap Creek V.N.E.Q.S. (Valley, Neighborhood, Environment, Quality, and Safety) ("V-necks") ●● (Debbie Palmer)
- Property management groups (Duerkson) ●
- The County's - Linn, Benton, Lincoln, Marion, Polk ●
- Communicated with teachers to teach info in schools ●●
 - Right now, we need to make sure the schools know about BCTT ●
- Youth involvement ●
 - OSU / High School (CHS, CV, SC, SAHS, AOS, WAHS) ●●
- OSU extension services ●
- Corvallis sustainability committee (coalition) ●
- Republic Services ●
- Language choices for educational materials ●●
- Community incentives for solid waste considerations repurchasing ●
- Resources available for analyzing / comparing Solid Waste choices, cost vs benefits ●
- Social media
- Websites
- How to reach out to elderly? ALL - life-long learning ●
 - Community Center, Assisted Living
- Evaluate demographics for education ●
- Newspaper – events

Post-Meeting Note:

Sam forgot to include the following existing document... sorry!

Chronological history of Key Coffin Butte Landfill Topics a) History: Coffin Butte Landfill was created in the late 1940s by the U.S. Army as part of waste disposal from the former Camp Adair. It was expanded and designated a regional landfill under the 1974 Chemeketa Region Solid Waste Management Program, a cooperative effort between Benton, Linn, Maron, Yamhill and Polk Counties. Valley Landfills, Inc., purchased the landfill in 1975 for use as a municipal landfill. In 2000, Allied Waste Transportation, Inc., a wholly owned subsidiary of Allied Waste Industries, Inc., purchased the stock of Waste Control Systems, Inc., which included its wholly-owned subsidiary Valley Landfills, Inc. In 2008, Republic Services, Inc. merged with Allied Waste

Industries, Inc. Republic Services, Inc. is the parent company of all operating subsidiaries in the State of Oregon, including Valley Landfills, Inc. Regardless of the specific legal entity tied to a particular contract or facility, it is common for our employees and our customers to refer to us using our brand name “Republic Services.”

www.co.benton.or.us/sites/default/files/fileattachments/community_development/page/8208/common_understandings_feedback_-_republic_9-30-22.pdf

DRAFT

Subcommittee Meeting Recording: [Link](#)

Passcode: &\$F!skP8

Next Steps/Action Items:

- Schedule next meeting
- Millie provides merged document (On hold pending Geier/Whitcombe emails.)

Workgroup Presentation: 12/15/22 Pending

Next Meeting:

Meeting #2: December 7, 2022, from 3:30 to 5:00

- Link: <https://uoregon.zoom.us/j/98167832898>
- Dial in using your phone. United States: +12532050468
- Access Code:
- Agenda:
 - Introductions
 - Review Scope
 - Benton County Practices
 - Raised Work Product and Copyright Issues
 - History Element Next Steps
 - Next Steps on Other Elements
 - Plan for 12/15 Workgroup Report
 - Set Regular Meetings
 - Adjourn

Meeting #2 – 12/6/22

Agenda:

- Introductions
- Review Scope
- Benton County Practices
- Raised Work Product and Copyright Issues
- History Element Next Steps
- Next Steps on Other Elements
- Plan for 12/15 Workgroup Report
- Set Regular Meetings
- Adjourn

Attendance:

Member	Present
Mark Henkels	X
Ginger Richardson	X

JonnaVe Stokes/Cory Grogan	X
Louisa Shelby	X
Marge Popp	X
Mary Parmigiani	X
Staff: Amelia Webb	X
Facilitator: Sam Imperati	X
Observers:	

Notes:

The 4 Subcommittee Tasks:

- 1) Using the general Initial histories of Coffin Bute already provided (Joel’s and Nancy’s pending) create an overall history of the landfill.
 - a. This task needs to be complete no later than 1/6/23 for presentation to the Workgroup on 1/12/2022
 - b. Currently, the subcommittee thinks this history should...
 - i. Be a timeline of key events that will also include foot and/or endnotes for people who want to do a deeper dive into events.
 - ii. Have recognition of the historical significance of the land Coffin Bute occupies and a Native Land Use Acknowledgement.
 - iii. Emphasize events from the last few decades, as these will be of the most interest to the general reader.
 - iv. Be roughly 5 to 15 pages (a better understanding of length will occur once work begins on this task).
 - v. Be aimed at the general public as the reader, but also having enough resources built-in so that people in the future will not need to go through the research process again.
 - c. NOTE: The subcommittee will NOT be including details on CUP or detailed landfill history. The CUP and Capacity Subcommittees, respectively, are creating those timeline documents.
- 2) Create clear recommendations on the “best practices” for County communication with the public for the next CUP. (During the last CUP process some of the neighbors did not feel the County communicated effectively.)
 - a. These recommendations will be created by examining the minimum requirements for public communications (See attachments from Legal Subcommittee pending link), and the list of current County methods for public outreach (provided by Corey (See attachment pending link.))
 - b. Subcommittee E will present their recommendations to the Workgroup. Once finished, the Workgroup recommendations will be given to the Board.
 - c. These recommendations could also apply to future communications concerning the SMMP.

- 3) Create a community outreach plan for the County to use going forward to wrap up the BCTT process and communicate future developments like the CUP, Franchise negotiations, and the SMMP RFP, etc.
 - a. This includes...
 - i. Telling the public what the Workgroup has done,
 - ii. Providing information on FAQs that relate to the Workgroup process, and
 - iii. Giving the public a picture of what communication will look like for the next CUP (which will be established by task 2) and SMMP.
- 4) Help with the drafting and editing for the Executive Summary of the BCTT Final Report
 - a. More details to follow in January/February

Task Assignments:

- 1) Task 1 - Marge Popp & Mark Henkels
 - a. Staff Member: Amelia (Millie) Webb (ameliawebb@icmresolutions.com)
- 2) Tasks 2 & 3 – Louisa Shelby & Mary Parmigiani
 - a. Staff Members: Cory Grogan & Sam Imperati

Other Notes:

- Subcommittee discussion settled on the potential use of paper mailers as a highly effective way to communicate with the public.
 - Emphasis on having the mailers be some sort of postcard for visibility and financial reasons.
 - Could the mailers go into something already being sent out by the County?
- Discussion of involving schools, particularly high schools, in the outreach.
- Discussion of the feedback form/survey on the Draft Workgroup Report (focus on recommendations) that will be sent to all of Benton County (best method(s) for distribution to be determined). The goal is to send it out around January 24th, closing it around February 10th.
 - The question was raised if other Counties should also receive the survey.
 - Other Counties are participating in this process Ex-Officio. While they use the landfill and can be involved, we are, currently, prioritizing the people of Benton County when asking for BCTT feedback.
 - The idea of potentially having PIOs from other Counties and/or groups was mentioned.

Next Steps/Action Items:

FOR STAFF:

- Sam is following up with the County's legal counsel on the use of Joel and Nancy's documents. At the next Workgroup meeting all members will be asked their position on their individual contributions.

- Cory is “getting the ball rolling” on the potential for mailers as a way to communicate with the public.
- Sam will draft potential survey feedback questions on the Draft Workgroup Report and send them to Subcommittee E for review in January.

FOR MEMBERS:

- Begin thinking of questions you want to bring to the Workgroup on the 15th about the Subcommittee’s tasks and goals.
- Marge and Mark – Review [Daniel’s Initial History Document](#)
- Louisa and Mary – Review Cory’s document with the existing methods of County outreach
- If possible, review the potential Workgroup meeting outline for the Subcommittee’s report-out, below.

Workgroup Presentation: 12/15/22 Pending Discussion on 12/12

Draft Outline of Subcommittee Presentation:

- 1) Charge
- 2) Members
- 3) Major Tasks Summary (above)
- 4) Discussion Prompts: Taking each of the four major tasks, one at a time:
 - a. Ask for questions for clarification?
 - b. Are we headed in the right direction?
 - c. Ask for suggestions for Subcommittee Consideration?

Subcommittee Meeting Recording: [Link](#)

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Next Meeting: 12/12/22 at 5:00 PM

- <https://uoregon.zoom.us/j/92555671689>
- Meeting ID: 925 5567 1689

Draft Agenda:

- 1) Welcome
- 2) Sub-Subcommittee Progress Reports
- 3) Prep 12-15-22 Workgroup Presentation
- 4) Presenter(s)
- 5) Adjourn.

Meeting #3 – 12/12/22

Agenda:

- Welcome
- Sub-Subcommittee Progress Reports
- Prep 12-15-22 Workgroup Presentation
- Presenter(s)
- Adjourn

Attendance:

Member	Present
Mark Henkels	X
Ginger Richardson	X
JonnaVe Stokes/Cory Grogan	
Louisa Shelby	X
Marge Popp	X
Mary Parmigiani	X
Staff: Amelia Webb	X
Facilitator: Sam Imperati	X
Observers:	
Joel Geier	X

Notes:

1) Task 2 Updates & Discussion:

- a. The group again agrees some type of mailer or postcard is needed.
- b. The existing problem is people need to already be “in the loop” to get information. We need to do more to get information out about the information channels.
 - i. Emphasis again on youth involvement
 - ii. Maybe have the postcards / mailers have a QR code or website to sign up so people get the information going forward digitally.
 1. *(A first wave of physical information that is more expensive will help insure the less expensive digital outreach is successful in the future.)*
- c. When laying out the recommendations for outreach the subcommittee should note what the outreach legal minimum, which was provided to us by the Legal Subcommittee. (This is the “X” amount of feet Marge brought up from the [Dissemination of Information Draft Memo](#).)
- d. Potential areas to notify at different tears
 - i. Whole county – some areas into Polk County – Adair Village – Soap Creek - populations along major transport hubs – a “smell radius” – etc.

ii. Potential Working Draft Chart

Notification Subject	Notification Type	Who is Notified	Timeline
BCTT Report	Email blast	Everyone "X" Miles from Landfill	48hrs after dropped
BCTT Survey	Email blast, website post	Entire County	Open 1 month
Board Hearing on Report	Email blast, website post	Everyone "Y" Miles from Landfill	24hrs after scheduled
CUP Filing	Post Card, email blast	Entire County	24hrs after initiation
CUP Completion	Email blast, website post	Entire County	24hrs after initiation
Planning Commission Meetings	Post Card, website post	People on exiting email list	2 weeks before meeting
SWAC Meetings	Website post	Entire County	Within 2 business days
Board Meetings	Website post	Entire County	30hrs after scheduled

NOTE: The data displayed in the above table was entered in at random. This data serves to represent only the potential TYPES of information that could be used in each column. As this is not the real data created by the subcommittee, there is no relationship between the data currently listed in each row.

2) CUP Communication Recommendations Scope Clarification:

- a. The recommendations for CUP communication will be shared with the Board. The Board can choose to apply these recommendations to only the upcoming expansion CUP or CUP's in general. How this Subcommittee frames their CUP communication recommendations will affect how widely applicable they are.
 - i. For Example: The recommendations could be different depending on the size, impact, and location.
- b. Ginger notes that Republic will not be supportive of CUP communication recommendations made that only apply to Republic.

3) Task 1 Updates & Discussion:

- a. The History will...
 - i. Be about 10 to 15 pages so it is complete but readable,
 - ii. Have [Daniel's Initial History](#) as an appendix item,

- iii. Have a timeline with information like what the land was originally, changing ownership, permissions, and County relationships, etc. , and
- iv. It will have extensive endnotes for reference.
- b. Stages of Creation:
 - i. Once Mark and Marge create their first draft the document will be edited and adjusted by all of Subcommittee E.
 - ii. Once Subcommittee E has created the new draft it will be presented to the full Workgroup for editing and adjustment.
- c. Mark and Marge had time to review Daniel, Nancy, and Joel’s Initial Histories’, and will review [Republic’s Initial History](#) before drafting.
- d. Joel Geier discussed his work product and copyright position.
- e. Vance emails:

From: CRONEY Vance M <Vance.M.CRONEY@Co.Benton.OR.US>

Sent: Friday, December 9, 2022 1:14 PM

To: Sam Imperati <samimperati@icmresolutions.com>

Cc: NICHOLS Darren <darren.nichols@Co.Benton.OR.US>; KERBY Joseph <Joseph.Kerby@Co.Benton.OR.US>

Subject: RE: Subcommittee E: Clarification on use of my work products regarding landfill site and local history

Sam, Darren, and Joe:

Mr. Geier is “asserting copyright for” two documents he submitted to Benton County in late summer/early fall 2022. As part of his assertion, Mr. Geier asserts only the full text of his submissions may be utilized, or, in the alternative, modifications (presumably including excerpts) may be used, but only with his express permission.

Benton County is under no legal obligation to accommodate either demand.

At the outset of the Benton County Talks Trash committee (BCTT) process, a charter describing the topics, conduct and procedure was created, adopted by the Board of Commissioners, and provided to each member of the committee. Specifically, Article XIII.E., states, in part: “Communications’ (statements and votes made during meetings, memoranda, work products, records, documents, text messages, pictures, or materials developed to fulfill the charge, including electronic mail correspondence) are public records. The personal notes of individual members taken at public meetings might be public record to the extent they relate to the conduct of the public's business.”

The material submitted by Mr. Geier is a public record, both as described in the charter provision above, and in ORS 192.311(5)(a) which defines a public record as “any writing that contains information relating to the conduct of the public’s business, including but not limited to court records, mortgages, and deed records, prepared, owned, or used or retained by the public body regardless of physical form or characteristics.”

Mr. Geier's submissions have been published on the county's website for nearly 3 months; thus the county has retained the documents. The documents have been drawn upon for various aspects of BCTT's research and exploration; they have been used.

There is no doubt Mr. Geier's submissions are public records.

Public records, which are not exempt from disclosure, may be viewed or copied by any member of the general public. But, copyrighted material may not be copied by the public, even if they are public records of a governmental entity. However, under the fair use doctrine copyrighted material may be used for comment, teaching, or research without infringing on the copyright. 17 U.S.C. §107. The test for whether a copyrighted document can be used without permission includes the following considerations:

- (1)** the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
- (2)** the nature of the copyrighted work;
- (3)** the amount and substantiality of the portion used in relation to the copyrighted work as a whole; and
- (4)** the effect of the use upon the potential market for or value of the copyrighted work." 17 U.S.C. §107

In this instance, the purpose of a report from the BCTT is to inform the public of common understandings reached by the committee. That is clearly a form of education and satisfies the overarching justification for fair use of any copyright material. Then, taking a brief look at the legislatively identified criteria, the use of Mr. Geier's material in any report created by BCTT is not for profit. Additionally, courts look to whether the work has been published; unpublished works warrant greater copyright protection. See *Harper & Row Publishers v. Nation Enterprises*, 471 U.S. 539 (1985). Mr. Geier's submissions have been posted – published – on Benton County's public website for nearly three months.

The nature of the submission is, essentially, a factual recitation of certain geological, topographical and natural features in and around the landfill. As such, very little creativity or original material has been created. See *Sony Corp. of America v. University City Studios, Inc.*, 464 U.S. 417 (1984). The amount of information to be used, if any, is undetermined at this time. However, if the usage is minor, a paragraph or two, and is almost entirely factual, it would likely not be considered a substantial portion of the entire work. Finally, because both of Mr. Geier's documents have been publicly displayed on the county's website for nearly 3 months, the effect of excerpting his documents on the potential market or value of the work is negligible.

To summarize: Mr. Geier's submissions are public records for which no exemption to disclosure applies. While Mr. Geier may assert his work has copyright protection, the fair use doctrine established by Congress permits the use of his work by BCTT.

Thanks. Vance.

From: CRONEY Vance M <Vance.M.CRONEY@Co.Benton.OR.US>

Sent: Friday, December 9, 2022 3:56 PM

To: Sam Imperati <samimperati@icmresolutions.com>

Cc: NICHOLS Darren <darren.nichols@Co.Benton.OR.US>; KERBY Joseph <Joseph.Kerby@Co.Benton.OR.US>

Subject: RE: Subcommittee E: Clarification on use of my work products regarding landfill site and local history

Sam:

I don't know enough about Nancy's documents to say definitely. Glancing through them, it appears the history document is similar to what Joel submitted in that it is a fact-heavy. What I don't know is whether it was "published." If it was published by being posted to our website, then I'd think the same analysis could apply to this document.

The promises broken document appears to have far less factual content and more original content. Also, I don't know if it was published (posted to our website). These two variables might alter the conclusion of fair use protection for use of this document. I haven't studied it closely so I can't say for sure. Sorry. Vance.

Next Steps/Action Items:

- Louisa & Mary: Send in by 10:00 AM on 12/15/22
 - Draft 1pg doc. w/ statement of what you are doing, a brief overview of the County/Legal standard used last CUP, what you are thinking about having as your recommendations, and why the changes.
 - (For the first part they can copy and paste from M2 notes, and for the second part they can copy and paste info from the legal Subcommittee memo.)
 - The recommendations you are thinking of can be laid out in a table to help capture the nuances needed for effective communication.
- Mark & Marge:
 - Draft 1pg Doc. w/ overview of the current outline for the History/Timeline Document you are creating.
 - This will include the current subjects and questions listed by Mark when he updated Subcommittee E on Task 1's progress.

Workgroup Presentation: 12/15/22

See above Action Items.

Subcommittee Meeting Recording: [Link](#)

Passcode: =n.266Xn

Next Meeting: 1/4/23 from 3:30 to 5:00

Meeting #4 – 1/4/22

Agenda:

- 1) Welcome
- 2) Re-cap of where we are in this Subcommittee’s process
- 3) Sub-Subcommittee Progress Reports / Updates
 - a. History Task
 - i. Existing timeline from newspaper articles for appendix
 - ii. Environmental and Historical context write-up
 - iii. The focal concerns (see #5 of [E1 Report Handout 12/15/22](#))
 1. Specific aspects of history and/or geography to include suggested at the 12/15/22 WG meeting?
 - b. Outreach Tasks
 - i. Past / standard County Communication
 - ii. Possible additional methods
 - iii. How to differentiate outreach
 - iv. Current break-down of outreach by tier
- 4) Discussion of Sub-Subcommittee key items from reports
- 5) Re-cap the status of work completed and establish next priorities
- 6) Schedule next meeting and assign “Next Steps”
- 7) Adjourn

Attendance:

Member	Present
Mark Henkels	X
Ginger Richardson	X
JonnaVe Stokes/Cory Grogan	(Cory – 30min)
Louisa Shelby	X
Marge Popp	X
Mary Parmigiani	X
Staff: Amelia Webb	X
Facilitator: Sam Imperati	(Phone)
Observers:	

Notes:

- Discussion with Cory:
 - o Mailers are looking to be very expensive. Alternatives could be local newspaper ads, social media ads, radio ads, etc. These are still expensive, but less than mailers and they might be able to serve the same purpose.
- Landfill Newsletter?

- The subcommittee is able to recommend to the County that, along with other measures, the County should ask Republic to notify people via their channels. This is the most the Subcommittee can do regarding Republic's communications.
- History Task Update:
 - 4 sections of the history 1) Background on location & early history, 2) Waste disposal generally till 1983, 3) Waste disposal generally from 1983 to 2010, 4) Waste disposal generally from 2010 to 2022
- Outreach Task Update:
 - They are currently collecting information from other Counties plans.

Next Steps/Action Items:

- Combine [BCTT Subcommittee E1 Report Handout 12/15/22](https://uoregon.zoom.us/rec/share/ON3uCmMpgMwwaygCayiLqT2jPXphnIBq56UdCG1or0eG SBqAacjhoigr90LijCg.ktoSxkKLxBd7F4oW) document with Louisa's 1/2/23 notes document and developments from the meeting discussion.
- Edit the completed history documents for review

Subcommittee Meeting Recording:

<https://uoregon.zoom.us/rec/share/ON3uCmMpgMwwaygCayiLqT2jPXphnIBq56UdCG1or0eG SBqAacjhoigr90LijCg.ktoSxkKLxBd7F4oW>

Passcode: ?00yh1.j

Next Meeting: 1/9/23

Meeting #5 – 1/9/23

Working Agenda:

- 1) Welcome
- 2) Questions for Cory:
 - a. How can the County's current outreach plan and the radius metric Sub E is developing be integrated?
 - b. Discuss Next Steps for Final WG Report Section VI Part A?
- 3) Sub-Subcommittee Progress Reports / Updates
 - a. History Task
 - i. Group feedback on current draft
 - ii. Sam's feedback on current draft
 - iii. Next Steps
 - b. Outreach Tasks
 - i. What is the status of the recommendations?
 1. Current break-down of outreach by tier
 - ii. What additional material do you need?
 - iii. Current break-down of outreach by tier
- 4) Re-cap the status of work completed and establish next priorities

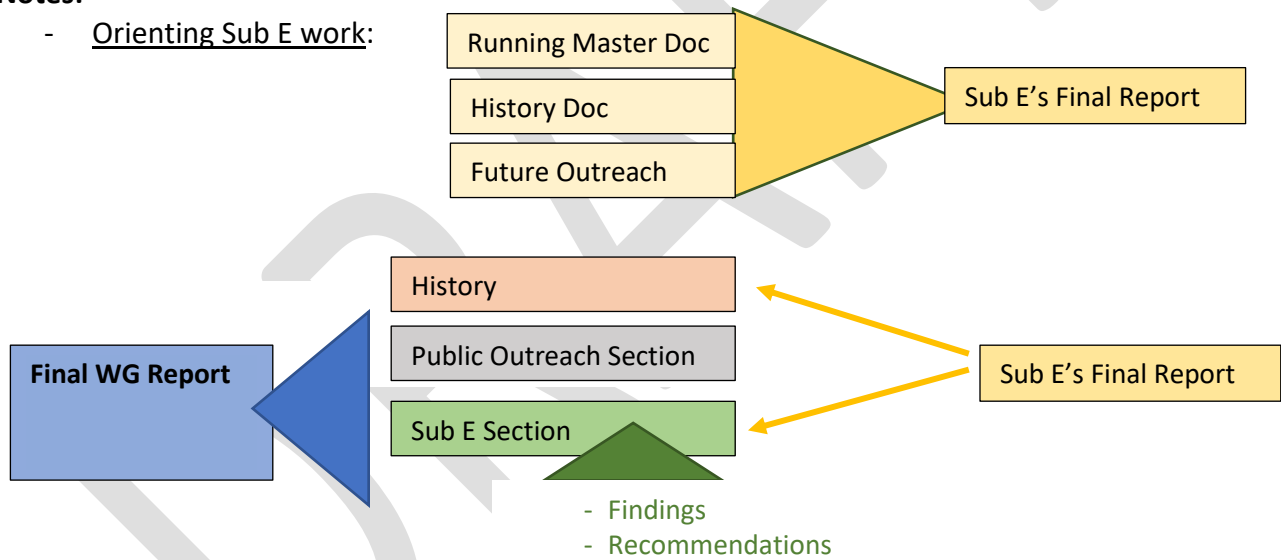
- 5) Assign “Next Steps”
- 6) Adjourn

Attendance:

Member	Present
Mark Henkels	X
Ginger Richardson	
JonnaVe Stokes/Cory Grogan	(Cory – 30min)
Louisa Shelby	X
Marge Popp	X
Mary Parmigiani	X
Staff: Amelia Webb	X
Facilitator: Sam Imperati	X
Observers:	

Notes:

- Orienting Sub E work:



- Talking with Cory:

- o Using Reddit? – They have done “ASK Me Anything” events in the past
- o Incorporating a radius/tiered model w/ the County’s methods. (NOTE: this idea is primarily for CUP type information that would be highly location specific.)
 - Door-to-door outreach
 - USPS targeted mailers
 - “Next-door” can be set for neighborhoods
 - “Everbridge” (typically used for emergency notifications, but companies can use it for employees too) – It will send you communication (text, email, call, etc.) until it knows you have seen the message.

- Presenting to the WG on Thursday:

- Cory can come for the 1st part of the meeting
- Mark cannot come, and Marge need to leave part way though. Given this Sub E will be the first Sub to present and Marge will go first.
- History Presentation:
 - Change title of History WG Report section to something like “Geographical Context & History” (?)
 - Can we reconcile a History “A” and History “B” ?
 - Could we have a minimalistic timeline type of history for new readers to get their bearings AND have a more comprehensive history(s). So a Timeline, and a combined history or a “History A” and “History B.” ?
 - Notes from Sam:
 - CORE CONCERN: The uncertainty is that it feels like the history document could become a surrogate for the CUP discussion.
 - The history needs to inform, not influence.
 - The word “Community” is factually accurate, but it could also imply a level of homogeneity that washes out the full range of communities and voices. It would be good to specify what communities (ex: the ___ neighborhood communities, the County’s business community, etc.) so people don’t get confused.
 - Better to stick to primary sources for the purposes of this history document.
 - The end of the current history document is more of a point of view.
 - Opinions and editorials, quotes, etc. are valuable, but better suited to a different section OR their own “perspective-oriented” history.
 - There is likely to be pushback on some of this language from Ginger (Republic). Given this, they may want to add paragraphs to the history, or have their own “perspective-oriented” history document.
 - NOTE: There does not HAVE to be consensus within Sub E on the documents produced. However, documents that have consensus carry more weight.
 - Mark notes that he presented to the WG the idea of a narrative history instead of a timeline, and there were no complaints from the WG.
 - Mark and Mary also note, “what makes the history is the friction” (Mark), and you cannot have a history without conflict.
 - Louisa emphasizes that as long as all information is credibly cited and all (both) are represented, it is a good history.
- Materials from Cory (1/5/23)

Following up on the discussion we had at the beginning of last night’s meeting. Here is what I am tracking for action items to support the Solid Waste Process Workgroup and this committee. Please feel free to provide feedback:

- CUP Filing - share through Benton County communication channels and share with partners
- CUP Completion - share through Benton County communication channels and share with partners

- Look into to possibility of a public event open house to share info about the final report and survey
- Confirm mailer is not possible due to budget constraints
- Look into/develop plan advertising options as an alternative to the mailer

Also since we discussed it last night and in case you are interested, here are a couple of examples of how we consistently share information through Benton County communication channels:

Commissioner and Sheriff Oath of Office

- [Benton County Website](#)
- [FlashAlert for media partners with video, photos, and captions](#)
- [Constant Contact Organic Subscribers](#)
- [Constant Contact Benton County Employees](#)
- [Feature video with Commissioner Malone](#) - YouTube
- [Feature video with Commissioner Van Arsdall](#) - YouTube
- [Flickr](#)
- [Facebook](#)
- [Instagram](#)
- [Twitter](#)
- [LinkedIn](#)
- Nextdoor, posting Tuesday with E-news
- Shared content and coordinated with BCSO

Overnight and Daytime Warming Center/Weather Warning

Health Department

- [Nextdoor](#)
- [Facebook post](#) and ongoing Day-time Warming Center campaign
- Website [English Press Release](#)
- Website [Spanish Press Release](#)
- [Constant Contact Health Community Partner email](#) (PreK-12, Faith, CBOs, HOPE)

Benton County

- Sent to all Benton County employees
- [Benton County organic subscribers on Constant Contact](#)
- [LatinX Radio Partners](#)
- [Media Partners](#)
- [Nextdoor](#)
- [Facebook](#)
- [Twitter](#)
- Sharing BCHD social media posts
- Linn-Benton Regional Communication Partners

Benton County Sheriff's Office

- Sharing social media posts

POST-Meeting Note:

- The current discussion of Native Tribes that originated from the lands that are now Benton County does not fix the goal of the history section of the report. However, having a Land Use

Acknowledgement is critical to include in the final WG Report. Given this, a new section will be added to the beginning of the report so a formal Land Use Acknowledgement will be prominent and easily accessible to readers.

- The official guidelines for Land Use Acknowledgements (published through Oregon.gov) can be found [here](#). Below is a sample of what the Acknowledgment could look like for the WG Report.
 - o *“Indigenous tribes and bands have been with the lands that we inhabit today throughout Oregon and the Northwest since time immemorial and continue to be a vibrant part of Oregon today. We would like to express our respect to the First Peoples of this land, the nine federally recognized tribes of Oregon: Burns Paiute Tribe, Confederated Tribes of Coos, Lower Umpqua & Siuslaw Indians, Confederated Tribes of Grand Ronde, Confederated Tribes of Siletz Indians, Confederated Tribes of the Umatilla Indian Reservation, Confederated Tribes of the Warm Springs Reservation, Coquille Indian Tribe, Cow Creek Band of the Umpqua Tribe of Indians, and The Klamath Tribes. It is important that we recognize and honor the ongoing legal and spiritual relationship between the land, plants, animals, and people indigenous to this place we now call Oregon. The interconnectedness of the people, the land, and the natural environment cannot be overstated; the health of one is necessary for the health of all. We recognize the pre-existing and continued sovereignty of the nine federally recognized tribes who have ties to this place and thank them for continuing to share their traditional ecological knowledge and perspective on how we might care for one another and the land, so it can take care of us. We commit to engaging in a respectful and successful partnership as stewards of these lands.”*

Next Steps/Action Items:

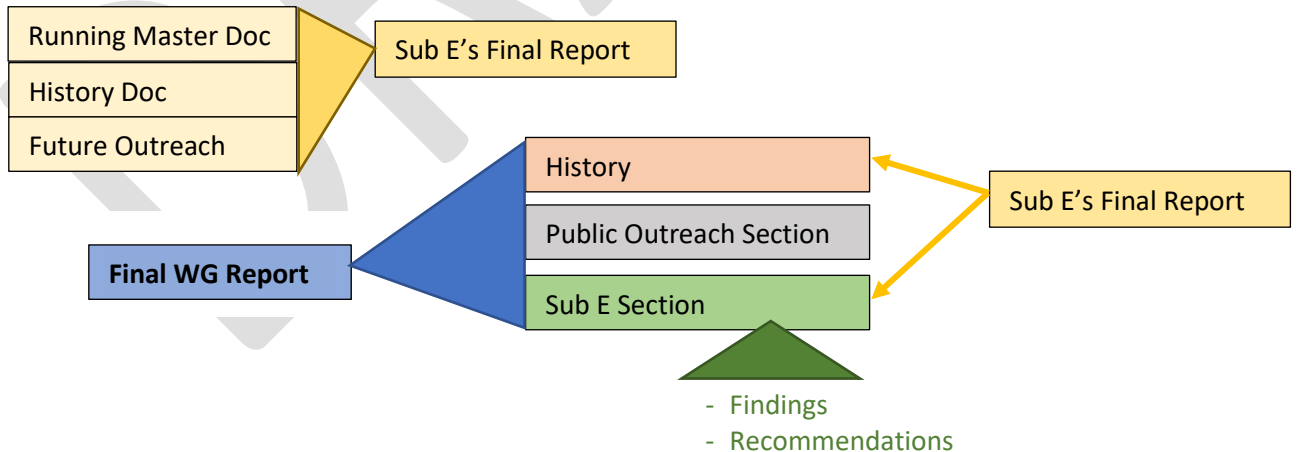
- “Homework:”
 - o Louisa and Mary will send out their document to the Sub by Tuesday morning. Marge, Ginger, and Mark will email / track change their comments to the group no later than Noon, Friday 1/13/23. Mary and Louisa will compile the feedback and send their new draft to Sam no later than noon on Tuesday, 1/17/23. Sam will then copy and paste this draft into the DRAFT WG Final Report that is being sent out 1/17/23.
 - o Sam and Ginger will type up and send feedback to Mark and Marge on the history as soon as possible.
- Next Meeting Action Items:
 - o The 1/16/23 Sub E meeting will be partly used to prep both the History and Outreach presentations for the WG meeting on 1/19/23.
 - o It will also be used for Ginger to reflect on the History with the group, as she was not at the 1/9/23 meeting.

Meeting #6 – 1/16/23

Working Agenda:

- 1) Welcome
- 2) QUICK review of Sub E’s document(s) relationship to the Final WG Report. ***
- 3) Cory’s status on his section of the Final WG report.

- a. (His presentation to the WG on 1/19/23)???
- 4) Homework Check-In
 - a. Did everyone get their feedback to Mary & Louisa by Noon, 1/13/23?
 - b. Did Sam and Ginger get their feedback to Mark & Marge?
- 5) Outreach Task WG Presentation Planning
 - a. Finalize clarification about CUP communication application
 - i. *County notification process should apply to all county issues pertinent to residents. The CBL process is like a test case for across-the-board county communication, and that intention should be voiced in the written document.*
 - ii. *The specific maps shown in the document are just for Coffin Butte. However, the model that is being shown (the radii of communication) is to be applied to any CUP.*
 - b. What additional methods should be employed?
 - i. Marge – *“Local newspaper should continue to be an outlet, but other communication channels are needed, both for dissemination of information AND to provide a platform for community dialogue.” – “A system for accepting resident feedback (number 8) would also benefit all county issues.”*
 - c. Getting data on the number of homes included in the different radii?
- 6) Discussion of History feedback
 - a. Comments from Ginger
 - b. Different types of histories
 - i. Timeline and merged narrative history
 - ii. Timeline and 2 “Position-Oriented” histories.
- 7) Outreach Task WG Presentation Planning
- 8) Assign “Next Steps”
- 9) Adjourn



Attendance:

Member	Present
Mark Henkels	X
Ginger Richardson	X
JonnaVe Stokes/Cory Grogan	
Louisa Shelby	X
Marge Popp	X
Mary Parmigiani	X
Staff: Amelia Webb	X
Facilitator: Sam Imperati	X
Observers:	

Notes & Discussion Between Meeting 1/9 and 1/16:

- Mark and Marge want to emphasize that the social context and past conflicts must be included in the record for the public to understand where things are today. *(Mark email - Wed 1/11/2023 2:14 PM – RE: History and Context Document)*
- Questions from Ginger *(Wed 1/11/2023 4:21 PM – RE: Sub E Report Docs for Feedback)*
 - o Do we mean this notification to be for all CUPs filed with the county? Or just Coffin Butte?
 - o How did we arrive on the 10-15-mile radius?
 - o How many homeowners does that encompass?
- Marge Reply and Considerations: *(Wed 1/11/2023 5:34 PM – RE: Sub E Report Docs for Feedback)*
 - o She agrees the County notification process should apply to all county issues pertinent to residents. The CBL process is like a test case for across-the-board county communication, and that intention should be voiced in the written document.
 - o She also thinks area residents are eager to have information about County projects and viewpoints regarding them available to them in the same way as newspapers used to cover issues.
 - Seconds the local newspaper should continue to be an outlet, but other communication channels are needed, both for dissemination of information AND to provide a platform for community dialogue.
 - A system for accepting resident feedback (number 8) would also benefit all county issues.
- Mary Regarding Ginger's questions: *(Wed 1/11/2023 8:31 PM – RE: Sub E Report Docs for Feedback)*
 - o The specific maps shown in the document are just for Coffin Butte. However, the model that is being shown (the radii of communication) is to be applied to any CUP.

- The 10-mile radius we felt would encompass the County, while the 15 miles would encompass some of surrounding areas that might be interested in the landfill, Ex. hauling routes, etc.
- As far as the homeowners question, I'll have to get back to you on that as I am not sure.
- I will clarify that this notification process is meant to be used on all CUP related processes, not just Republic Services in the document.

Notes:

- Affirmation that, yes, the CUP communication recommendations are not Republic specific. However, they can be size and/or scope specific.
- Instead of “big v. small” we are looking at how influential it is.
 - The “County-Wide Effects”
- We need to follow up with Cory on his section.
- Notes by Ginger a/b the History:
 - It is a little long, some stuff might be better served in the appendix of the document.
 - A clear road map should be laid out at the start.
 - Some bullet point elements and graphics would help with readability.
- History Conversation:
 - Note: The history we are doing encompasses more than the original charge.
 - Mark wants to be sure that, If we do remove some elements (such as water issues) from the history that they will not be completely absent from the document.
 - Note: The County does not have a say over water issues. That is under the authority of DEQ. So first the County does a CUP, and then DEQ does their environmental review.
 - Ginger: Maybe we don't lead with the conversation about wet vs.. dry climates? It is good information to have, but putting it first it creates a lens that colors the rest of the history.
 - Marge: This was not intentional, and still including it but moving it somewhere else in the history sounds like a good potential compromise!

Next Steps/Action Items:

- DUE Tuesday (1/17/23) @ 5:00 PM
 - **Marge & Mark** will review Ginger's comments on their most recent history draft, **“JAN 16 LANDFILL HISTORY DRAFT_Ginger.”** They will address as many of the comments as they can, leaving the ones that require group discussion.
 - **Mark & Marge** will track change Ginger's **“History 1-13-23 Community Education”** document.
 - **Ginger** (and **Mary and Louisa** if interested) will track change Marge's **“History Main Themes”** document.
 - **Ginger** (and **Mary and Louisa** if interested) will track change Marge's **“Timeline Coffin Butte Landfill II”** document.
 - **Cory** will track change Mary and Louisa's **“Charge E-Community Outreach”** document.

Meeting #7 – 1/23/23

Working Agenda:

Attendance:

Member	Present
Mark Henkels	
Ginger Richardson	
JonnaVe Stokes/Cory Grogan	
Louisa Shelby	
Marge Popp	
Mary Parmigiani	
Staff: Amelia Webb	
Facilitator: Sam Imperati	
Observers:	

Notes:

Next Steps/Action Items: