# **BCTT Subcommittee –** C.1. Sustainable Materials Management Plan (SMMP) Agenda

# Meeting #11 March 1st, 2023, 10:30 AM – 12:00 PM Pacific Time Location:

Register for Zoom meeting here

URL: https://us06web.zoom.us/meeting/register/tZwudeioqj0pHdMUzEbzIlha8fWnd1lZrkyH

Meeting will be recorded Subcommittee Webpage Working Agenda and Materials

Topic	Lead	Start	Durati on	Materials
Welcome and Introductions	Facilitator	10:30	5 mins	
Review Subcommittee Tasks (5 minutes)	Facilitator	10:35	5 mins	<u>Charge</u>
Process Protocols and Goals (5 minutes)	Facilitator	10:40	5 mins	
Work through the Next Steps/Action Items identified in the Subcommittee Meetings Report document.  1. Review of Draft #4 Subcommittee Report. 2. To review and discuss: a. "Key Recommendations" b. "Key Findings" c. Areas of dispute.	Staff Facilitator	10:45	50 mins	Draft 4 Findings and Recommendations - 2/23/23 Draft for WG Meeting  Draft 4 Findings and Recommendations - 2/23/23 Draft for WG Meeting (Word Doc)
Identify additional Action Items needed to meet subcommittee's charge.	Staff Facilitator	11:35	15 mins	<u>Subcommittee</u> <u>Meetings Report</u>
BCTT Meeting Reports	Facilitator	11:50	10 mins	
Adjourn	All	12:00		

#### PARTICIPANT MEETING INSTRUCTIONS

### Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the Chat function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone

### Alternates, Please:

o Change your zoom name to: WG ALT, Your Name, Your Organization

## Polling, Please:

O Members or alternates only. One "vote" if both are present

### Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

### All, Please:

Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to: <u>BentonCountyTalksTrash@Co.Benton.OR.US</u>

Interested Parties/Project Update Signup List: https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates

Process Questions: SamImperati@ICMresolutions.com

Project Website: https://www.co.benton.or.us/cd/page/solid-waste-process-work-group

WORKGROUP members agree to notify <u>BentonCountyTalksTrash@Co.Benton.OR.US</u>, Darren Nichols (<u>darren.nichols@Co.Benton.OR.US</u>) and Cory Grogan (<u>cory.grogan@Co.Benton.OR.US</u>) of written communications with the media.

#### PARTICIPANT COMMITMENTS

**WORKGROUP Commitments:** The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a "consensus" recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

### Reminders:

- 1) Each member is allowed to assign one WORGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting's start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.