

**BCTT Subcommittee –
A.1. Landfill Size/Capacity/Longevity
Agenda**

Meeting #8: Jan 10, 2023 10:30 AM – 12:00 PM Pacific Time

Location:

Join via Zoom Meeting

URL: <https://us06web.zoom.us/j/83631734184>

You can also dial in using your phone. United States: +1 (253) 215 8782

Meeting ID: 836 3173 4184

Meeting will be recorded

[Subcommittee Webpage](#)

Working Agenda and Materials

Topic	Lead	Start	Duration	Materials
Welcome and Introductions	Facilitator	10:30	5 mins	
Review Subcommittee Tasks (5 minutes)	Facilitator	10:35	5 mins	Charge
Process Protocols and Goals (5 minutes)	Facilitator	10:40	5 mins	
Work through the Next Steps/Action Items identified in the Subcommittee Meetings Report document. <ol style="list-style-type: none"> 1. Continued review of report. 2. Discussion about report format (ex., “Key Findings,” “Recommendations”.) 3. Discussion about the level of detail we want to include about C. Events and Factors with Potential Lifetime Impact. 	Staff Facilitator	10:45	55 mins	Master Working Document Subcommittee A1 Report v4 1/3/23; (Download Word Document Version)
Identify additional Action Items needed to meet subcommittee’s charge.	Staff Facilitator	11:40	5 mins	Report to Work Group DRAFT;
Subcommittee Report	Staff Facilitator	11:45	15 mins	
Adjourn	All	12:00		

PARTICIPANT MEETING INSTRUCTIONS

Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the **Chat** function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone)

Alternates, Please:

- o Change your zoom name to: WG ALT, Your Name, Your Organization

Polling, Please:

- o Members or alternates only. One "vote" if both are present

Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

All, Please:

- o Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to: BentonCountyTalksTrash@Co.Benton.OR.US

Interested Parties/Project Update Signup List: <https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates>

Process Questions: SamImperati@ICMresolutions.com

Project Website: <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

WORKGROUP members agree to notify BentonCountyTalksTrash@Co.Benton.OR.US, Darren Nichols (darren.nichols@Co.Benton.OR.US) and Cory Grogan (cory.grogan@Co.Benton.OR.US) of written communications with the media.

PARTICIPANT COMMITMENTS

WORKGROUP Commitments: The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics – not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a “consensus” recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

Reminders:

- 1) Each member is allowed to assign one WORKGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting's start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.