## BCTT Subcommittee – A.1. Landfill Size/Capacity/Longevity Agenda

# Meeting #16: March 13, 2023, 10:30 AM – 12:00 PM Pacific Time

Location:

## Register for Zoom Meeting Here

URL: <a href="https://us06web.zoom.us/meeting/register/tZ0pdO2grjMsG9I6FYheEILvHlX-zXhXYC7l">https://us06web.zoom.us/meeting/register/tZ0pdO2grjMsG9I6FYheEILvHlX-zXhXYC7l</a>

Meeting will be recorded

<u>Subcommittee Webpage</u>

Working Agenda and Materials

Topic	Lead	Start	Durati on	Materials
Welcome and Introductions	Facilitator	10:30	5 mins	
Review Subcommittee Tasks (5 minutes)	Facilitator	10:35	5 mins	<u>Charge</u>
Process Protocols and Goals (5 minutes)	Facilitator	10:40	5 mins	
Work through the Next Steps/Action Items identified in the Subcommittee Meetings Report document.  1. Review body of Work Group Report. 2. Review all proposed edits submitted by subcommittee members. a. Appendix D. b. Definitions and Common Terms. c. Introduction and conclusion. d. Other areas of dispute. 3. Finalize Work Group Report.	Staff Facilitator	10:45	55 mins	A.1. Landfill Size/Capacity/Longevi ty Subcommittee Report Draft - 3/9/23; (Word Doc download)
Identify additional Action Items needed to meet subcommittee's charge.	Staff Facilitator	11:40	5 mins	A.1. Subcommittee  Meeting Notes - 3/8/23
Subcommittee Report	Staff Facilitator	11:45	15 mins	
Adjourn	All	12:00		

#### PARTICIPANT MEETING INSTRUCTIONS

### Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the Chat function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone

### Alternates, Please:

o Change your zoom name to: WG ALT, Your Name, Your Organization

## Polling, Please:

O Members or alternates only. One "vote" if both are present

### Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

### All, Please:

Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to: <u>BentonCountyTalksTrash@Co.Benton.OR.US</u>

Interested Parties/Project Update Signup List: https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates

Process Questions: SamImperati@ICMresolutions.com

Project Website: https://www.co.benton.or.us/cd/page/solid-waste-process-work-group

WORKGROUP members agree to notify <u>BentonCountyTalksTrash@Co.Benton.OR.US</u>, Darren Nichols (<u>darren.nichols@Co.Benton.OR.US</u>) and Cory Grogan (<u>cory.grogan@Co.Benton.OR.US</u>) of written communications with the media.

#### PARTICIPANT COMMITMENTS

**WORKGROUP Commitments:** The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a "consensus" recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

### Reminders:

- 1) Each member is allowed to assign one WORGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting's start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.