

## November 17, 2022 BCTT Workgroup Agenda and Open House

Location: Kalapuya Building | 4500 SW Research Way | Corvallis, OR 97333


*In-Person Preferred – Join via Zoom*

URL: <https://us06web.zoom.us/j/81543431547>

Meeting ID: 815 4343 1547. Join via phone: (253) 215-8782. Meeting will be recorded

### Working Agenda and Materials

Topic	Lead	Start	Duration	Materials
<b>Workgroup Meeting:</b> Welcome Review Participant Meeting Instructions Review Agenda Approve Draft M4 Minutes Approve Updated Tour Q&A Updated Workplan Facilitator 11/16/22	Facilitator	3:00	15 mins	<a href="#">Working M5 Agenda</a> <a href="#">Draft M4 Minutes</a> <a href="#">M4 Evaluation</a> <a href="#">Tour Q&amp;A Final Version</a> <a href="#">Updated Workplan</a>
Public Comment Period	Public	3:15	10 mins	<a href="#">Public Comments</a> (Link Expires 12/16/22) Password: Benton1!
Subcommittee Reports:  Topic A.1. Landfill Size, Capacity, and Longevity  Topic A.2. Past CUP Conditions  Topic A.3. Legal Issues and Topic B.1. Land Use Review  Topic C.1. SMMP	Subcommittee-Led Workgroup Discussions  (15 mins each)	3:25	60 mins	<a href="#">Website: A.1. Landfill Size/Capacity/Longevity</a> <ul style="list-style-type: none"> <li>• <a href="#">Report</a></li> </ul> <a href="#">Website: A.2. Past CUP Conditions</a>  <a href="#">Website: A.3. Legal Issues and B.1. Land Use Review</a>  <a href="#">Website: C.1. Sustainable Materials Management Plan (SMMP)</a> <ul style="list-style-type: none"> <li>• <a href="#">Report</a></li> </ul>
Reintroduce Charges D and E	Facilitator	4:25	10 mins	Charge D (Legal Sub):  a) Scope Tasks to Plan Hauling Reopener b) SWAC/DSAC Role Clarity and PC/BOC Criteria Use c) Code Change Timeline  Charge E (New Sub):  a) General History of Coffin Butte b) Report's EX/SUM c) Community Education
Next Steps: 1) Member Meeting Five Evaluation (Due Monday at 5:00 PM)	Facilitator	4:35	15 mins	<a href="https://www.surveymonkey.com/r/BCTTM5EVAL">https://www.surveymonkey.com/r/BCTTM5EVAL</a>

<ul style="list-style-type: none"> <li>2) Homework for Meeting 6: TBD</li> <li>3) Next Meeting: 12/15/22 @ 3:00 PM</li> <li>4) Open House Instructions</li> </ul>				
Dinner and Open House Preparation	All	5:00	30 mins	
<p><b>Open House: Six Stations</b></p> <ul style="list-style-type: none"> <li>1) Process Overview</li> <li>2) Landfill Capacity/Longevity</li> <li>3) Past CUP Conditions Compliance</li> <li>4) Legal Issues and Land Use Review</li> <li>5) Sustainable Materials Management Plan (SMMP)</li> <li>6) Community Education and Communication Plan</li> </ul>	All	5:30	120 mins	
Adjourn	All	7:30		

## PARTICIPANT MEETING INSTRUCTIONS

### Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, "Hi this is [Name and affiliation], I'd like to get in the queue."
- o Use the **Chat** function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone)

### Alternates, Please:

- o Change your zoom name to: WG ALT, Your Name, Your Organization

### Polling, Please:

- o Members or alternates only. One "vote" if both are present

### Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

### All, Please:

- o Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to: [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US)

Interested Parties/Project Update Signup List: <https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates>

Process Questions: [SamImperati@ICMresolutions.com](mailto:SamImperati@ICMresolutions.com)

Project Website: <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

WORKGROUP members agree to notify [BentonCountyTalksTrash@Co.Benton.OR.US](mailto:BentonCountyTalksTrash@Co.Benton.OR.US), Darren Nichols ([darren.nichols@Co.Benton.OR.US](mailto:darren.nichols@Co.Benton.OR.US)) and Cory Grogan ([cory.grogan@Co.Benton.OR.US](mailto:cory.grogan@Co.Benton.OR.US)) of written communications with the media.

## PARTICIPANT COMMITMENTS

**WORKGROUP Commitments:** The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics – not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a “consensus” recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

Reminders:

- 1) Each member is allowed to assign one WORKGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting's start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.