

October 6, 2022 Amended BCTT Workgroup Agenda

Location: Kalapuya Building | 4500 SW Research Way | Corvallis, OR 97333

In-Person Preferred – Join via Zoom

URL: <https://us06web.zoom.us/j/81543431547>

Meeting ID: 815 4343 1547. Join via phone: (253) 215-8782. Meeting will be recorded

Draft Working Agenda and Materials - Updates in Green

Topic	Lead	Start	Duration	Materials
Welcome New Member Introductions Review Participant Meeting Instructions Review Agenda BOC Presentation Approve Draft Minutes: Last Meeting & Tours Landfill Tour Questions	Facilitator	3:00	35 mins	Working Agenda Draft M2 Minutes Landfill Tour Minutes Neighborhood Tour Minutes Landfill Tour Qs Neighborhood Tour Qs (Email attachment)
Public Comment	Public	3:35	25 mins	
Comments on Meeting Two Evaluation Suggestions for Improving the Between-Meeting Comments and Project Email Protocols. E.g., “Does the Workgroup want substantive emails to be copied directly to them, as well as to the process email/me; or, wait to get them a day or two before the meeting?” The result will be receiving the important stuff in real time, but more work for you between meetings.	Workgroup	4:00	15 mins	BCTT M2 Evaluation Comments (Email attachment)
Stretch Break	All	4:15	5 mins	
Discuss County Counsel Deference Memo and Set Stage for Legal Subcommittee	Workgroup	4:20	15 mins	County Counsel Deference Memo
Quick Check-in: Are you willing to fully and collaboratively support the Board’s direction on the Charge? Please provide your reasoning regardless of your answer.	Workgroup	4:35	30 mins Two Min. Written Prep One Min. Per Member	
Dinner Break: Meet Someone New	All	5:05	25 mins	
Big Picture: Bridge Process to Set Stage for Subsequent Processes and Decisions Homework Summaries and Next Steps: 1) Common Understandings Table of Contents 2) SWMP Table of Contents (Subcommittee?) 3) CUP Conditions (Below Subcommittee)	Workgroup	5:30	60 mins (20 mins each)	1) Common Understandings Table of Contents 2) SWMP Table of Contents 3) CUP Conditions
Stand-Up the Subcommittees:	Workgroup	6:30	15 mins	Member Memo

<ul style="list-style-type: none"> 1) Landfill Size/Capacity/Longevity Subcommittee (Existing) 2) CUP Conditions Subcommittee (Existing) 3) Law Subcommittee (Pending) <ul style="list-style-type: none"> a) Land Use Law 101 b) Deference Memos c) Rights and Obligations d) Entity Rights and Obligations e) Reporting Requirements 4) Potential SWMP Subcommittee and Potential Amendment Request to BOC 5) Volunteers? 				<p>County Counsel Deference Memo</p> <p>Republic Memo: Section 2 C and Section 3</p> <hr style="width: 20%; margin: 0 auto;"/> <p>Charge C</p>
<p>Amended Workplan</p> <p><i>10/27/22 Meeting Four Major Topics:</i></p> <ul style="list-style-type: none"> 1) Subcommittee Progress Reports <ul style="list-style-type: none"> a) Landfill Size/Capacity/Longevity b) Charge B: CUP Conditions c) Charge C: Scope SWMP Process d) Law 2) Additional Common Understandings <ul style="list-style-type: none"> a) Solid Waste History b) Assumptions c) Economics d) Example Jurisdictions <p><i>11/3/22 Meeting Five Major Topics:</i></p> <ul style="list-style-type: none"> 1) Introduce Charge D: Input on Additional Topics: <ul style="list-style-type: none"> a) Scope tasks to Plan Hauling Reopener b) SWAC/DSAC Role Clarity and PC/BOC Criteria Use c) Code Change Timeline 2) Introduce Charge E: Public-Facing Document and Community Education Campaign <p><i>11/17/22 Meeting Six Major Topics:</i></p> <ul style="list-style-type: none"> 1) Review Work, Authorize Draft, and Request Feedback <p><i>12/1/22 Meeting Seven Major Topics:</i></p> <ul style="list-style-type: none"> 1) Review SWAS/DSAC and Planning Commission Feedback and Edit Report <p><i>12/15/22 Meeting Eight Major Topics:</i></p> <ul style="list-style-type: none"> 1) Finalize Report 2) Adjourn 	<p>Facilitator</p>	<p>6:45</p>	<p>10 mins</p>	<p style="text-align: center;">Charge B (Email Attachment)</p> <p>Staff Memo: Charge B: Interpreting Provisions of Benton County's Development Code (Email attachment)</p>
<p>Next Steps:</p> <ul style="list-style-type: none"> 1) Member Meeting Three Evaluation (Due Monday at 5:00 PM) 2) Homework for Next Meeting: TBD Based on Above 3) Next Meeting: 10/27/22 @ 3:00 PM 	<p>Facilitator</p>	<p>6:55</p>	<p>5 mins</p>	<p>Meeting Evaluation Link</p>

				
Adjourn	All	7:00		

**Please see next two pages for PARTICIPANT MEETING INSTRUCTIONS
and PARTICIPANT COMMITMENTS**

PARTICIPANT MEETING INSTRUCTIONS

Members, Please:

- o Change your Zoom name to: WG, Your Name, Your Organization
- o Keep your camera on throughout the meeting
- o For the **speaking queue**, please **raise your hand** using the Zoom **Reaction feature**, or for those on the phone, please take yourself off mute and say, “Hi this is [Name and affiliation], I’d like to get in the queue.”
- o Use the **Chat** function to record major points and questions
- o Please participate fully (orally and/or Chat, so we hear from everyone)

Alternates, Please:

- o Change your zoom name to: WG ALT, Your Name, Your Organization

Polling, Please:

- o Members or alternates only. One “vote” if both are present

Observers, Please:

- Keep your camera off until public comment
- Chat is for members only

All, Please:

- o Mute your mic when not speaking and turn it on when speaking

Members of the Public, Please submit written comments to:

BentonCountyTalksTrash@Co.Benton.OR.US

Interested Parties/Project Update Signup List: <https://www.co.benton.or.us/cd/page/sign-receive-twice-weekly-updates>

Process Questions: SamImperati@ICMresolutions.com

Project Website: <https://www.co.benton.or.us/cd/page/solid-waste-process-work-group>

WORKGROUP members agree to notify BentonCountyTalksTrash@Co.Benton.OR.US, Darren Nichols (darren.nichols@Co.Benton.OR.US) and Cory Grogan (cory.grogan@Co.Benton.OR.US) of written communications with the media.

PARTICIPANT COMMITMENTS

WORKGROUP Commitments: The WORKGROUP members, staff, and participants will participate in good faith, which means they will:

- 1) Prepare for and set aside time for the meetings and the entire process,
- 2) Participate fully, honestly, and fairly, commenting constructively and specifically,
- 3) Speak respectfully, briefly, and non-repetitively; not speaking again on a subject until all other members desiring to speak have had the opportunity to speak,
- 4) Allow people to say what is true for them without fear of reprisal,
- 5) Explore the topics – not debate them,
- 6) Disagree without being disagreeable,
- 7) Avoid side conversations during meetings,
- 8) Provide information as much in advance as possible of the meeting in which such information is to be used and share all relevant information to the maximum extent possible,
- 9) Generate and explore all options on the merits with an open mind, listening to different points of view with a goal of understanding the underlying interests of other WORKGROUP members,
- 10) Consult regularly with their organization/interest group and provide their input in a clear and concise manner,
- 11) Each member agrees to work toward fair, practical, and durable recommendations that reflect the diverse interests of the entire WORKGROUP and the public,
- 12) When communicating with others, accurately summarize the WORKGROUP process, discussion, and meetings, presenting a full, fair, and balanced view of the issues and arguments out of respect for the process and other members,
- 13) Not attempt to affect a different outcome outside of the WORKGROUP process once the WORKGROUP has reached a “consensus” recommendation,
- 14) Strive vigorously for consensus and closure on issues, and
- 15) Self-regulate and help other members abide by these commitments.

Reminders:

- 1) Each member is allowed to assign one WORKGROUP alternate for the process.
- 2) That person must have full authority to represent their Organization/Interest Group.
- 3) If the alternate is attending, the primary member must provide written notice to Facilitator at least 72 hours in advance of a meeting’s start time.
- 4) Assigning a replacement alternate is at the discretion of the Facilitator.