



BENTON COUNTY

Solid Waste Advisory Council (SWAC)

January 22, 2020 Minutes | 6:30 pm to 8:00 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Jeff Freeman (City of Corvallis), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Lauri Richer (City of Corvallis), Jay Simpkins (Benton County unincorporated area)

Guests Present: Ian Macnab (Republic Services), Toni Barreras (Republic Services), Julie Jackson (Republic Services)

Staff Present: Xan Augerot, (Commissioner), Greg Verret (Benton County Community Development), Jennifer Brown (Benton County Sustainability Coordinator); Linda Ray, Administrative Specialist (Benton County Community Development); Daniel Redick, Solid Waste and Water Quality Program Coordinator (Benton County Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:49 pm.
- II. **Introductions and Citizen Comments.** No citizen comments.
- I. **Approval of the Minutes.** **MOTION** was made by Jeff Freeman to accept the December 11, 2019 minutes, seconded by John Deuel, all in favor, **MOTION** passed.
- II. **Citizen Comments/Member Requests.** None
- III. **Review of SWAC Bylaws.** Committee members pointed out several revisions needing to be made to the SWAC Bylaws. Most of these changes are similar in the DSAC Bylaws. Daniel will make revisions and bring them to the next SWAC meeting on February 26th.
- IV. **Chair/Vice Chair Elections.** Larry led the discussion on the annual election for SWAC Chair and Vice Chair positions. Jay Simpkins, current Vice Chair stated that if asked to take on the Chair position that he would decline. The committee requested that Larry Sleeman continue as Chair and elected Jeff Freeman as the new Vice Chair. Jeff Freeman made a **MOTION** to make these changes, seconded by John Deuel, all in favor, 5-1 (abstained), **MOTION** passed.
- V. **Yearly Calendar Review.** The committee reviewed the 2020 calendar and decided to make the following changes;
 - “Dumpstoppers” will be included in Republic Service’s Annual Report in March. (The Annual Report was also moved from Jan/Feb to March)
 - “Gauging County Residents” and “Response to Proposed Rates” will both be taken off the calendar as both are included in other discussions with Republic Services.
 - The “Overview Presentation” will be taken on by Daniel Redick and his report will be shared with SWAC members in March 2020.

- “OSU Recycling Tour” – John Deuel will report back to the committee once he is able to secure a date for this event. It will be combined with the DSAC/SWAC meetings.
- “C&D MRF Update” – a follow up was suggested on this for the annual review. But left on the calendar for now.
- “DEQ Report” was added to the calendar for February.

- VI. **Report from Republic Services.** Julie shared with the committee that Republic Services distributed a community flyer detailing information on waste and recycling. There were 19 versions of this flyer created (to fit all the county communities). These versions can also be found on Republic Service website, as well as the county library. Several revisions need to be made on the Adair Village and Philomath flyers. There was a brief discussion among the committee on issues the community is facing around recycling in the county. The committee agreed that the community needs more education, especially on the #5 recyclables and disposable options with glass products.
- VII. **Recruiting New Committee Members.** Committee members discussed potential new members to add to the SWAC committee. There is a new member from the Albany area that is in the application process with the BOC. The committee would like to see a community member living near the landfill be present to give more insight and perspective.
- VIII. **Agenda items for next meeting.** These are the recommendations for February’s SWAC Meeting topics; Recruiting new members, DEQ Report, Materials Management Presentation, ODEQ Conference Report (1/30), Bylaw Revisions, Benton County Solid Waste Initiatives, Discussion about March Meeting Date (the current proposed date is during Spring Break).
- IX. **Adjourn. MOTION** was made by John Deuel to adjourn the meeting, seconded by Jeff Freeman, **MOTION** passed unanimously. Meeting was adjourned at 7:59 pm.



BENTON COUNTY

Solid Waste Advisory Committee (SWAC)

February 26, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Jeff Freeman (City of Corvallis), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Lauri Richer (City of Corvallis) Members Excused: Xan Augerot (Commissioner), Jay Simpkins (Benton County unincorporated area)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tom Binker (member of the community)

Staff Present: Greg Verret (Benton County Community Development), Jen Brown (Benton County Sustainability Coordinator); Linda Ray, Admin Assistant (Community Development), Daniel Redick (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:02 pm. Larry shared a recent local newspaper article that discussed Oregon State University's efforts at waste reduction. John Deuel (DSAC member) was highlighted it the article.
 - II. **Introductions and Citizen Comments.** Guests attending the meeting were; Tom Binker (member of the community) and a guest of Jeff Freeman.
 - III. **Approval of the Minutes.** **MOTION** was made by John Deuel to accept the January 22, 2020 minutes, seconded by Lauri Richer, all in favor, **MOTION** passed.
 - IV. **Recruitment of New SWAC Members.** The BOC has approved a new member to the DSAC/SWAC committees. Dennis Jordan represents North Albany and will attend his first meeting in March. The council discussed the areas that need more representation which includes Monroe and Adair Village.
 - V. **SWAC Bylaws/County Code Amendment.** Daniel began the discussion by referring to the meeting in February 26th meeting and the need to update the Bylaws. Taking the feedback from the council, Daniel will create the first draft of amendments and bring them to the next SWAC meeting in March for review. After any further changes are implemented, Daniel will present the amendments to the BOC at a work session for their feedback and approval. There is a separate process for amendments in the County Code in reference to SWAC (which require a public hearing). Vance Croney, County DA will be reviewing the code for any amendments. Daniel will send out the bylaw amendments prior to the next SWAC meeting.
 - VI. **DEQ Report.** Daniel stated that the Department of Environmental Quality yearly report is still in draft form and not yet finalized. Daniel will keep the council informed when the report is completed.
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- VII. **ODEQ Conference Report.** In January 2020, the Oregon Department of Environmental Quality hosted a conference which Julie, John & Daniel were able to attend. They gave a brief overview of the conference stating that a steering committee has been created by ODEQ. This committee has been meeting to propose recommendations to update Oregon’s recycling system of collection, processing and end market shifts (towards more producer’s responsibilities). The steering committee presented five scenarios at the conference. Two scenarios discuss the way that Oregonians are currently collecting and processing solid waste and recycling. The other three scenarios involved more producer responsibility. The ultimate decision will be left to the ODEQ as to which scenario to implement in the state. These scenarios can be found online at <https://www.oregon.gov/deq/recycling/Documents/In-DepthEvalReport.pdf>. A council member asked for clarification on the term “producer”. Daniel stated that a “producer” includes both manufacturers and suppliers of products that need recycled.
- VIII. **Materials Management Presentation.** Daniel explained that the Oregon DEQ, State of Oregon, as well as the Environmental Protection Agency are taking account the full lifecycle of materials instead of treating them as just solid waste. Agencies are looking to focus on a materials management program. The movement would also take waste prevention into account. Julie presented a video to the council on material management: <https://www.youtube.com/watch?v=ukD1BUuxmH4>. Jen Brown asked the council for feedback on actionable items they see can help towards materials management and guide this further as a county. Members were asked to bring that feedback to the March meeting. There was further discussion on the importance to educate the community on how to move towards materials management.
- IX. **Benton County Solid Waste Initiatives.** Daniel highlighted key things that are happening with the county’s solid waste program. The effort is to look at waste more holistically and work on prevention through this program. One aspect of Benton County’s Solid Waste Program plan is to increase recycling opportunities for rural communities. The goals being developed in the program’s comprehensive plan will fall in line with the county departmental goals.
- X. **Benton County Solid Waste Website Update.** Efforts will be made to make the Solid Waste Program webpage on the County website clearer to readers by highlighting waste prevention resources. Daniel will bring a draft of ideas to improve the content information on the county’s website to the March SWAC meeting.
- XI. **March Meeting.** March 25th is the next scheduled SWAC meeting and it falls in the same week as Spring Break. Members were unified in keeping the meeting scheduled for the 25th and do not for see any conflicts with their schedules. The council also discussed the scheduled meeting date in April. John Deuel has offered a tour on the OSU campus of their waste management facility. A decision was made to move the DSAC meeting up to March to provide more time for the campus tour and then transition in to the SWAC meeting once the tour concludes.
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XII. Agenda Items for March.

- Review drafts of the SWAC Bylaw amendments
- DEQ Report (if available)
- Website goals – first draft
- Republic Services Annual Report
- Solid Waste Program comprehensive plan
- Discussion on “Materials Management” and council members feedback

XIII. Adjourn. Larry complimented the council members on their active participation and attendance. If an item is on the agenda that involves voting, Linda will send out an email prior to the meeting to confirm a quorum can be present. The meeting adjourned at 7:36 pm.



BENTON COUNTY

Solid Waste Advisory Council (SWAC)

March 25, 2020 FINAL Minutes 6:30 pm to 8:00 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Dennis Jordan (North Albany), Lauri Richer (City of Corvallis)

Members Excused: Jay Simpkins (Benton County unincorporated area)

Absent: Jeff Freeman (City of Corvallis), Xan Augerot (Board of Commissioners)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services)

Staff Present: Greg Verret (Benton County Community Development), Jen Brown (Benton County Sustainability Coordinator); Linda Ray, Administrative Specialist (Community Development), Daniel Redick (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:02 pm.
Due to the current health crisis with Covid-19, the committee met via a virtual meeting online.
 - II. **Approval of the Minutes.** **MOTION** was made by John Deuel to accept the February 26, 2020 minutes, seconded by Lauri, all in favor, **MOTION** passed.
 - III. **Introductions and Citizen Comments.** Members identified themselves via the Go To Meeting.
 - IV. **Recruitment of New Members/Introduction of Dennis Jordan.** Dennis comes from North Albany and is looking to be involved in the community. He moved from Portland several years ago and after 41.5 years of working in mortgage banking he is now retired.
 - V. **SWAC Bylaw Review.** Daniel took the feedback from the council's meeting on February 26th and made revisions to the SWAC bylaws. He did some research on the state statutes and implemented them into the document. The council reviewed these changes and gave additional feedback on topics such as; membership, language used, and diversity in geographical location of members. Daniel took notes in the meeting and will implement those suggested edits. John asked for more clarification on the term "elector" that is included in the bylaws and asked if it meant "registered voter". Daniel will do some more research and let the council know. Larry began the discussion on the next steps with the SWAC bylaws. Greg responded noting that the next step is for the bylaws to go before the Board of Commissioners for review and approval. The council also asked staff to seek clarification from the BOC on the term "permittee". Greg also added that staff may need to dig deeper (and consult Vance Croney, County DA) to make sure some of the concepts behind the language written in the bylaws is correct. Larry called for a **MOTION** regarding the next step with the SWAC bylaw revisions. John made a **MOTION** to approve the SWAC bylaw changes pending review by the Board of Commissioners for clarification
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on council membership, language used in the bylaws and approval. Motion was seconded by Lauri, all in favor, **MOTION** passed.

- VI. **SWAC webpage goals.** Daniel presented a visual document that reflected his goals for the Solid Waste Program page on the Benton County website and asked for high level feedback on these proposed goals. A member stated that the ordering of the topics were good and the links are great. The council discussed ways for the public to give feedback and mentioned including a survey on the site which would allow a creative way for someone to be involved and engage. Greg clarified that submissions coming in from the website would be monitored by a staff member. Daniel concluded his presentation by asking council members to send him feedback as he continues to develop the content for the webpage. He'd like to move towards more "Waste Prevention" with more targeted information. A lot of the materials on the page have been from Republic Services and Daniel is working with Tino as he updates the county's webpage. He would like to emphasize more graphics on the site to catch people's attention and make it easier to navigate the site.
- VII. **Republic Services Annual Report.** Due to technical difficulties and remaining time left in the meeting, the council decided to move Republic Service's Annual Report to the April SWAC meeting.
- VIII. **Discussion: SWAC Homework – how can Material Management Perspective be implemented in Benton County?** Council members discussed this topic and concluded that a smaller focus group would be developed to work on this further. John will create a sub committee to talk about ideas and pick a couple of those ideas to bring back to the next SWAC meeting. Lauri and Daniel offered to be a part of the sub committee.
- IX. **Agenda items for next meeting**
- Republic Services Annual Report
 - Solid Waste Program Overview Goals
 - Material Management sub committee report
 - Update on SWAC bylaws
- X. **Upcoming Schedule.** The next SWAC meeting is scheduled for April 22nd.
- John had previously offered a tour of the OSU facility to SWAC members at the April 22nd meeting, but due to the current virus situation and social distancing, that will not be available. John did offer to do a virtual tour and will discuss this further with Larry prior to the April 22nd meeting. The council will reassess the current situation and may plan for another virtual meeting at the next SWAC.
- XI. **The meeting adjourned at 8:10 pm.**
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BENTON COUNTY

Solid Waste Advisory Council (SWAC)

April 29, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Dennis Jordan (North Albany), Jeff Freeman (City of Corvallis) Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis)

Absent: Xan Augerot (Board of Commissioners)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services)

Staff Present: Greg Verret (Benton County Community Development), Jen Brown (Benton County Sustainability Coordinator); Linda Ray, Administrative Specialist (Community Development), Daniel Redick (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:04 pm. *Due to the current health crisis with Covid-19, the committee met via a virtual meeting online.*
 - II. **Approval of the Minutes.** A **MOTION** was made by Dennis Jordan to approve the March 25, 2020 minutes with two corrections; Laurie Richer's attendance needs to be reflected in the minutes. Another change in the minutes was on the agenda item "V. Introduction of New members". Dennis Jordan's name needs to be spelled correctly. Seconded by John Deuel, all in favor **MOTION** passed and minutes were approved pending these changes.
 - III. **Citizen Comments/Member Requests.** None.
 - IV. **Recruitment of New Members** - None.
 - V. **Republic Services Annual Report.** Julie Jackson shared the 2019 Annual Report for Republic Services. As she covered highlights on the report, Julie also shared that the franchise is striving to encourage and engage with their employees; especially their drivers during the Covid-19 pandemic. Drivers have been receiving a free lunch and dinner (to share with their family) each shift. The company is purposeful in using local small businesses to provide these meals and to support the local economy. In the last four weeks, \$10,000 was spent at local businesses to provide food for their employees. Another incentive implemented recently by Republic Services is that each employee has been given a \$100 gift card to use at local businesses. \$20,000 has been spent on these gift cards across the county. Republic Services is attempting to find new hires for driving the routes and have experienced a challenge in that area. Julie also shared an update on customer service calls to Republic Services. All in-state customer service calls will be directed to an Oregon representative.
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Tino Berraras gave a brief summary of his background and current work with the community/schools on behalf of Republic Services. He has also been working with Daniel on a micro-site specifically for Corvallis on Republic Services website. The address for this site is: <https://www.republicservices.com/municipality/corvallis-or>

Jeff Freeman made a **MOTION** to approve the 2019 Republic Services Annual Report. Lauri seconded, all in favor, **MOTION** was approved and the next step will be to send the annual report on to the Board of Commissioners for review and approval.

Tino ended the discussion with an update on Republic Service’s communication with the community. The franchise has opted to move towards using email more as a method of communication rather than mailings. Republic Service will still send out a mailing once a year to the community that contains updates and information. In 2019, 21,000 Benton County residents received mailings. This is a strategic move on the part of Republic S to join the efforts of reducing waste.

- VI. **Solid Waste Program Overview Goals.** John Deuel began the discussion with an update on the Materials Management Sub-Committee that is working on many initiatives that would help guide the goals for the program. Daniel led the portion of this meeting by working through a “SWOT” analysis with the SWAC members. SWOT stands for Strengths, Weaknesses, Opportunities and Threats. This analysis will help Daniel establish a baseline in the efforts towards the Solid Waste Program goals.

Daniel transitioned the discussion into the goals for the Solid Waste Program. He asked for feedback on how our program goals relate to the state of Oregon’s long-term goals regarding waste reduction and how to achieve those goals. Oregon’s goal is waste reduction of 55% by 2025. Benton County’s goal for waste reduction is 44% by 2025 (this measurement was listed in the “Opportunity to Recycle” state statute for Benton County). Daniel encouraged members to think about how we can work hand in hand with initiatives we are planning. This topic will be continued at the next SWAC meeting in align with the Materials Management Subcommittee report.

- VII. **SWAC Bylaw Review.** Daniel reported that the amendments to the SWAC bylaws (that have been discussed in the last few meetings) had gone to the county DA, Vance Croney for review. Vance gave good feedback and helped guide the changes needed in the language surrounding SWAC membership details. Once Vance approves the changes, the SWAC will review one last time before sending on to the BOX for review and approval.
 - VIII. **Coffin Butte Covered Load Enforcement.** Currently, community members are required to cover loads when bringing waste to Coffin Butte. The council discussed options to encourage or enforce this requirement. Julie stated that currently there is no fine at Coffin Butte for lack of load covering. She also stated that Republic Services and Benton County both spend thousands of dollars a year to
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clean up the roadside. Jennifer Brown encouraged the incentive of a possible discount if visitors have their loads covered. Julie responded that the county commissioners would have to decide on that discount rate. Currently Republic Services cannot give discounts with the system they use at the landfill. A member asked about the county code clarification on fines involved with loads that are not covered. Greg responded that the code has language that identifies potential penalty from the franchisee. The council discussed the need to create a campaign around this idea. Commissioner Xan expressed an interest in a public educational campaign that may result in a differential rate, if it were instituted gradually over time it may not face much opposition. Daniel will investigate if there are any other county contracts that have language that can be used. He'd also like to get some data on the frequency of uncovered loads. Julie stated that Broc did have those stats and can bring them to the next meeting.

- IX. **Material Management Sub Group Report.** John Deuel briefly summarized the committee's recommendation for materials management priorities and goals and presented notes from the subcommittee's recent meeting. The main goal of this subcommittee is to recommend strategy on waste reduction and material management to the SWAC. The sub committee's recommendation is not to move forward with creating new initiatives at this time, but to take inventory and categorize current waste prevention programs, campaigns or other initiatives that have been documented or acknowledged in the past 10 years. Tino Barreras will join the sub-committee. Larry encouraged SWAC members to review the notes presented from the subcommittee meeting and come back in May ready to discuss this further.

- X. **Agenda Items.** These are items to add to the May 25th meeting agenda; members review and prepare to discuss the Materials Management Sub-Committee recommendations, Coffin Butte Capacity Operational Report (Ian and Broc from Republic Services will bring this report to the May meeting for review and bring it back for discussion at the June SWAC meeting), Coffin Butte covered load enforcement.

Lauri Richer suggested an audit for each member as "homework" for the next meeting. Daniel will create a document tracking this audit and will send it out to SWAC members to bring back in May for discussion.

- XI. **The meeting adjourned at 8:07 pm.**
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BENTON COUNTY

Solid Waste Advisory Council (SWAC)

May 27, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Jeff Freeman (City of Corvallis) Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis)

Absent: Xan Augerot (Board of Commissioners), Dennis Jordan (North Albany)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services)

Staff Present: Greg Verret (Benton County Community Development), Linda Ray, Administrative Specialist (Community Development), Daniel Redick (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:00 pm. *Due to the current health crisis with Covid-19, the committee met via a virtual meeting online.*
 - II. **Approval of the Minutes.** A **MOTION** was made to approve the minutes by John Deuel, seconded by Lauri Richer, minutes will be approved once a change is made on section V where the word “country” should be “county”.
 - III. **Citizen Comments/Member Requests.** None.
 - IV. **Recruitment of New Members** - None.
 - V. **SWAC Bylaws review.** Daniel gave a short update on the status of the SWAC bylaw review. He is working with Vance Croney, County Counsel on the language being used in the bylaws and will report back to the council once the bylaws are approved by the BOC.
 - VI. **Solid Waste Updates.** Daniel gave a brief update on the website including an overview of changes made since the last website discussion, and requested SWAC members to review the website and provide feedback. There was then a short discussion about ways to improve the website, and it was mentioned that including more links to video learning resources could be helpful.
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- VII. **Materials Management Sub-Committee Report:** homework “What kinds of things are important in education yourself and how can we do that for our community”. John Deuel shared an update with the work the subcommittee has been doing on this initiative. John shared a report from the subcommittee that outlined their objectives. The next steps for this working group is to further research waste prevention initiatives. Group members will contact local initiative leaders, representatives and also research online. They will also highlight top performers in achieving documented waste prevention and determine the proper scope and goals of the waste audit.

 - VIII. **Coffin Butte Capacity Operational Report.** Broc will send the council a copy of the report before the next meeting to be discussed at that time.

 - IX. **Secure Loads Campaign.** The council discussed the issues surrounding securing loads and agreed that a community campaign would be beneficial to help with this issue. Julie, Broc, Tino, Larry and Daniel will meet to make plans.

 - X. **Agenda Items.** These are items to add to the June 24th meeting agenda; Republic Services Presentation by Eric Tuppan, Coffin Butte Operational Capacity Report, Secure Loads Campaign, Materials Management Sub Committee update, and Personal Audit Discussion.

Lauri Richer asked members to send her 5-10 ways that they are personally doing to reduce waste (besides recycling/composting) by the June SWAC meeting.

 - XI. **The meeting adjourned at 7:30 pm.**
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BENTON COUNTY

Solid Waste Advisory Council (SWAC)

June 24, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Jeff Freeman (City of Corvallis) Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis), Xan Augerot (Board of Commissioners), Dennis Jordan (North Albany)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services), Eric Tuppan (Tuppan Consultants LLC)

Staff Present: Greg Verret (Benton County Community Development), Linda Ray, Administrative Specialist (Community Development), Daniel Redick (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:00 pm. *Due to the current health crisis with COVID-19, the committee met via a virtual meeting online.*
 - II. **Approval of the Minutes.** A **MOTION** was made by Jeff to accept the May, 27, 2020 minutes, seconded by Jay; all in favor, **MOTION** passed.
 - III. **Citizen Comments/Member Requests.** Jeff mentioned that glass pick up was not being serviced at his residence and that there was a discrepancy of the date pick up on the flyer that went out from Republic Services. Julie & Tino noted this feedback and stated that the glass pickup schedule was interrupted and will be back to normal soon.
 - IV. **Recruitment of New Members** - None.
 - V. **Republic Services Presentation | Coffin Butte Sample Testing:** Eric Tuppan (Tuppan Consultants LLC) joined the meeting to share the results of the 2019 sampling report for Coffin Butte. As a consultant for Republic Services, Eric worked alongside DEQ in a sampling/split sampling test that was done on site at Coffin Butte. Both DEQ and Eric performed a split sampling of five wells. The results were analyzed at the same time to check for precision and accuracy and the results were similar and reflected no issues at the landfill.
 - VI. **Coffin Butte Operational and Capacity Reports.** Ian reported that Coffin Butte took in just over 1 million tons of waste in 2019. There is 18.4 million yards of air space remaining. The landfill's long term projection is at a minimum 20 years of operation (plus six years for three year higher density). Broc stated that the burn dump relocation is almost complete. He also highlighted current projects and projects they anticipate for 2020; recent planting of trees along Highway 99 to help with screening, an after gas project in late July/early August where approximately of 10 acres of inner
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tube rubber will be placed on site to minimize leachate. Broc reported that there was only one odor notification filed in 2019 with fewer complaints at the scale house as well. Coffin Butte is a regional landfill that receives contribution of waste from Washington and Marion counties. In the future, Washington County will be sending less after a finite agreement was made with Coffin Butte. PRC volumes have not increased much over the past year and they have sold less compost. PRC has received an increase in complaints since last year. Jeff made a motion to approve the Coffin Butte 2019 report, seconded by John all in favor, **MOTION** passed and the report will be sent to the BOC for review and approval.

- VII. **Secure Loads Campaign:** Broc will meet with Daniel & Tino to strategize a secure loads campaign that they hope to launch between September 2020 and January 2021. They have also discussed progressively connecting with the community with this campaign over the course of the Fall. This effort would also set up for a pay rate change that could potential start at the beginning of 2021. The group researched several other counties to get feedback on the language used to define “secure load”. Some counties do not provide a definition, but give a discount to community members that have covered their loads when coming to the landfill. Broc opened the discussion for feedback on defining secure loads and marketing strategies. The council gave feedback on several points; posting pictures on the scale house for reference, use simple, clear language when advertising, use a visual description vs words, clarification on both “loose” and large materials, the campaign should be visible on the website and sent out in a mailer, emphasizing a reward (discount) rather than a fine. Daniel and Tino are creating a marketing video to use in the community to advertise the secure loads campaign. They will present a rough draft of the video at the next SWAC meeting for more feedback.
 - VIII. **EarthWISE Initiative:** Daniel gave a brief summary of an initiative that encourages businesses whose actions are focused on waste reduction/water/energy to be sustainability-minded. Daniel asked the council if this is an initiative that they would be interested in seeing in Benton County. Feedback from the council emphasized taking a look at what is already happening in the county that is similar but would like more information on the project. Daniel will present more information at the July 2020 meeting.
 - IX. **Materials Management Sub Committee Update:** John gave a brief update on the sub committee’s work plan for the next few months which is to gather more information, take an inventory of waste and research what initiatives are already in existence.
 - X. **Personal Audit Discussion:** Daniel gave a brief update on the SWAC personal audit project. Members have been asked to evaluate and give feedback on what they are doing to reduce waste.
 - XI. **Agenda Items.** These are items to add to the July 22nd meeting agenda; Secure Loads campaign marketing, Materials Management Sub Committee update, EarthWISE Initiative discussion.
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Information: The Master's Recycler's class will take place virtually in the Fall of 2020 due to COVID-19. It will be held on Monday nights starting September 28th.

XII. **The meeting adjourned at 7:43 pm.**



COMMUNITY DEVELOPMENT DEPARTMENT

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BENTON COUNTY

Solid Waste Advisory Council (SWAC)

July 22, 2020 Minutes 6:30 pm to 8:00 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Dennis Jordan (North Albany), Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis)
Members Absent: Jeff Freeman (City of Corvallis), Xan Augerot (Board of Commissioners)
Guests Present: Broc Kienholz (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services)
Staff Present: Greg Verret (Benton County Community Development), Daniel Redick (Benton County Solid Waste and Water Quality Coordinator); Linda Ray, Administrative Specialist (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:11 pm. *Due to the current health crisis with Covid-19, the committee met via a virtual meeting online. The DSAC meeting took place prior to SWAC and concluded early. SWAC started at 6:11 pm.*
- II. **Introductions and Citizen Comments.** Members identified themselves via the Go To Meeting.
- III. **Approval of the Minutes.** John Deuel noted that in the section “Agenda Items for next month” of the June minutes, the date needed to be changed from May to July. Given this change, a **MOTION** was made by John Deuel to accept the June 24, 2020 minutes, seconded by Dennis Jordan, all in favor, **MOTION** passed.
- IV. **Citizen Comments/Member Requests.** None.
- V. **SWAC Bylaws Update.** Similar to the DSAC Bylaws, Daniel Redick has taken the revisions discussed in a prior SWAC meeting regarding the SWAC Bylaws and has presented these changes to Vance Croney, BC County Council. With feedback from Vance, Daniel has revised the bylaws and will be presenting them to the Board of Commissioners on August 4th during a work session. Daniel will make any edits suggested by the BOC and return

two weeks later at the BOC meeting for approval of the SWAC Bylaws. SWAC members are invited to attend the work session and BOC meeting but it is not essential. Daniel will report back at the next SWAC meeting on the results of these meetings.

- VI. **Update on Secure Load Campaign.** Daniel Redick and Tino Barreras met prior to SWAC to discuss the Secure Load Campaign and promotional video project they will develop together. Daniel & Tino plan to meet on July 30th to capture footage at Coffin Butte Landfill and around town with the objective to create a video for the community which promotes the proper way to secure loads taken to the landfill. The videos will be educational and will include AAA safety hazards and other important information. The video will be 5-7 minutes in length with a condensed (90 second) version will be available to help launch the secure load campaign. John Deuel will check with Oregon State University to see if the promotional video can be added to the OSU website as well. The council went on to discuss the campaign and approaches to communicate with the community. Rate Structure changes will begin in January, so Julie advised launching this campaign in the Fall of 2020 to educate and prepare the community for the rate change. The council discussed ways to incorporate signage at Coffin Butte to advertise the secure load campaign. Jay suggested that signage be put up before the scale house so visitors see them. Broc and Julie noted that putting signs as visitors enter and leave the landfill would be more effective. Julie & Broc will meet together and discuss ideas on where these signs can be placed. They will bring these ideas back to the next SWAC meeting. Daniel shared the Chapter 23 Solid Waste Management covered loads definition from the county code and noted that this would be good to incorporate into the campaign. Greg stated that the language should be adjusted to make more sense to the public. Any rate changes at Coffin Butte and the use of those funds will take approval from the BOC. After feedback from SWAC at the next meeting, Daniel will work with Republic Services and present these details to the BOC.
- VII. **EarthWISE Campaign.** Daniel gave an overview of the EarthWISE program that is active in Marion County. Daniel and Jennifer Brown met with the Corvallis Sustainability Coalition to make sure that they were not duplicating an already existing program in the county. The Coalition has a "Saving Green" program and they learned potential ways we can work in concert with that effort. Daniel & Jennifer are working together to see what components are required for certification and the potential for a tiered certification system. They would also use Saving Green as inspiration as they work to present information to SWAC on implementing this potentially effective initiative in our community. Daniel & Jennifer also received feedback from the Community Economic Development office on using a program like this with local businesses. The next step is to finish a program plan draft and from there present to SWAC and Corvallis Sustainability Coalition to get feedback and go from there. Daniel will also present this initiative at the BOC work session on August 4th.
- VIII. **Materials Management Working Team Update.** John began by presenting three slides with the SWAC. The first slide displayed the names of individuals involved in the materials
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management sub-committee; John Deuel, Daniel Redick, Lauri Richer, Marge Stevens, Jeanette Hardiston, and Tino Barreras. The group met last week and is still working on “fact finding”, so this presentation was an “interim report”. They are building an inventory of programs they have learned about in their research. They have found 28 initiatives that have been implemented or are still active. These initiatives are not just focused on recycling but looking at reuse and waste reduction. The group shared results and out of 28 programs, 9 have documented results. Some are educational initiatives, some are more. They have tried to characterize the initiatives that are set up with some type of understanding/new agreement with various partners; government, business groups, etc. Marion County’s EarthWise is a good example. There are two programs at OSU; the “ECO-2-Go” program (OSU has taken “to go” containers out of their disposal system the last 5 years), The “LeanPath” program in which the dining centers are re-educating staff on how to monitor and document the amount of food they are ordering. The dining center staff also document how much food is wasted and it ultimately changes their ordering process. Another example is “Green Girl” which is giving people an alternative to using disposal serving ware has good results. The sub-committee will continue to do more research and capture best practices to avoid duplication. John also shared a slide that gave information on a waste composition study for the state. After deliberation with the subcommittee on these findings and research, he will bring suggested methods and programs for recommendation to SWAC for possible implementation in the future.

IX. Agenda items for next meeting.

- EarthWISE
- Secure Load Campaign
- Update on BOC’s review of the SWAC Bylaws
- Materials Management Sub-Committee update
- Master Recyclers

The next meeting is scheduled for August 26th. The SWAC Chair will discuss the agenda items with county staff and look at potentially combining the August and September meetings

X. SWAC meeting adjourned at 7:22 pm.



COMMUNITY DEVELOPMENT DEPARTMENT

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BENTON COUNTY
Solid Waste Advisory Council (SWAC)
September 23, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Dennis Jordan (North Albany), Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis), Xan Augerot (Board of Commissioners)

Members Absent: Jeff Freeman (City of Corvallis)

Guests Present: Broc Kienholz (Republic Services), Ian Macnab (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services), Linda Brewer (Oregon State University)

Staff Present: Greg Verret (Benton County Community Development), Daniel Redick (Benton County Solid Waste and Water Quality Coordinator); Linda Ray, Administrative Specialist (Community Development)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:11 pm.
Due to the current health crisis with Covid-19, the council met via Go To Meeting (a virtual meeting platform) online.

- II. **Introductions and Citizen Comments.** Members identified themselves via the Go To Meeting. Debi acknowledged John Deuel for his Citizen’s Climate Lobby letter that was published in support of HR763 Climate Energy Innovation Act.

Tino mentioned that Republic Services is putting together a virtual landfill tour for the Master’s Recycle Program. The tour is exclusive to Master Recyclers, but he will see if he can share it with SWAC.

- III. **Approval of the Minutes.** Larry Sleeman noted that Lauri Richer’s location needed added to the minutes. Given this change, a **MOTION** was made by John Deuel to accept the July 22, 2020 minutes, seconded by Jay Simpkins, all in favor, **MOTION** passed.

- IV. **Citizen Comments/Member Requests.** None.

- V. **SWAC Bylaws Update.** Daniel reported that the revised SWAC bylaws were approved by the Benton County Board of Commissioners. Other than the recommendations made by SWAC, with the help of county council there was a small change made around the language of “citizen” within the bylaws. The bylaws were approved by the BOC and will be formally published at a later date. Daniel will send a link to the published bylaws to SWAC members when that time comes.
- VI. **Green Business Program.** Daniel gave an update that progress has been made on exploring the Green Business Program that was inspired and spurred on by Marion County’s EarthWise Program. He is still in the exploration phase figuring out details about the program. It is going well and he is working closely with Jen Brown and Jeanette Hardison (Corvallis Sustainability Coalition) to make sure this program would not duplicate efforts that are currently being done by the Saving Green Program in Benton County. The next step is for Daniel and Jen to continue to draft the program outline and then bring it to SWAC for review and continued feedback. Larry asked if this program would eventually need approval from the BOC. Daniel gave an update on the Sustainability Program to the BOC in August and with that update, he included the Green Business Program concept. It was well received by the BOC. Greg clarified that it would most likely not need formal approval but would be presented to the BOC for feedback and final input. If there is a formal county recognition of business or monetary incentive then it elevates the role of needing the BOC buy-in. It is not a formally adopted plan, so no formality is needed, just further discussions. Xan responded in saying that it depends on the level of resources that would be put behind this effort and what sort of branding it would need. If it is a partnership that the county is joining in on that already exists, it may not require the same level of formalization. She stated that this sort of work dovetails well with the county’s “Thriving Communities” 2040 Vision.
- VII. **Secure Load Presentation.** Daniel & Tino presented the 90-second version of the Secure Load Campaign promo video that will be published on the Republic Services website. They will review the group’s feedback on the outline that Daniel emailed the group prior to the meeting and make edits as needed. Julie mentioned that it would be good for Daniel and Tino to create a shorter video focusing on the load preparation and less on the landfill visit to get the critical information out. The shorter version could show prepping for transporting debris to the landfill and hit bullet points and then include a “for more information” link to longer video. Tino clarified that they were good to go with a longer version and they would circle back and see about editing the shorter version. Jay noted the emphasis on ratchet straps and asked if there would be penalty if rope was used to secure a load instead. Tino responded in stating that Republic Services wants to promote the use of ratchet straps, but they will not go so far and tell community members that they have to be used. Daniel emphasized the need to stay within the county code definition of secure load and can direct people to that definition within the marketing portion of on the video. Daniel will discuss this with Tino and Julie as well as working together to shorten the video and include bullet points that make it clear to the public.
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- VIII. **Materials Management Working Team Update.** Bailey Payne (Sustainability for School District) has joined the group and shared some good insight. As the working team does research on the current initiatives in Benton County, they are looking at effectiveness, metrics, and how well these programs can achieve sustainability. John shared that the State's studies and framework has been around food waste and building materials. So the working team will put greater weight on reducing waste in those areas. The working team also looks at programs, campaigns partnerships, and industry agreements that have been effective and has received results. They would like to see how those programs can be further supported or expanded. The draft summary that the working group presents to SWAC will include those recommendations. They will consider relative impact on sustainability on each particular initiative they are researching. The working team wants to be sure the initiatives they bring as a recommendation to SWAC will be measurable and support DEQs framework draft for action. John stated that he hopes to have these recommendations presented to SWAC by December.
- IX. **Master Recyclers.** Tino reported that the Master Recyclers program is ready to launch virtually starting Monday, September 28th. The class will be 10 weeks instead of the normal 8 weeks since this will be the first attempt to conduct classes virtually and a 3 hour class online would be difficult for participants. There will be "break-out" rooms included in the classes to make for smaller group discussions. Master Recyclers are asked to "pay back hours" and they are trying to figure out ways to incorporate this requirement due to Covid-19 and social distancing.
- X. **November/December SWAC meeting date.** The council discussed combining the November and December meetings due to the holidays. The decision was to schedule the SWAC meeting for December 2nd and not meet in the month of November.
- XI. **Added items.** Julie shared an update on the recent wildfires in neighboring counties and the plans for debris. Republic Services is working with Marion, Linn, and Lincoln counties on how to manage debris from the wildfires. There is a massive effort to clean up the fires and they are waiting to figure out who hauls what. Julie stated that it is most likely that FEMA will step in and hire a third party hauler. Debris will be profiled (whether blanket profile by FEMA or individual loads from homeowners affected by fires). There will be a lot of safeguards in place to deal with hazardous materials that are brought in. Julie also mentioned that there would be a significant increase in traffic in the area with loads being transported to Coffin Butte Landfill. More information will be available on the Republic Services website. If there is an update, Julie will send out a link.

In the future, Debi would like to see "Members comments" moved to the end of the Agenda. She also suggested adding a discussion about new members to the October Agenda. In reviewing the job description for SWAC members, she noticed a line item about the Franchise Agreement and rate proposal with Republic Services. She asked for more information on those items and due dates.

Julie clarified that the “Franchise Agreement” that Debi was asking information on is actually the Landfill Host Agreement (that is due December 2020) not the Hauling Franchise Agreement which will be due in 2023. Republic Services has been in discussion with Vance Croney and the BOC regarding the Landfill Host Agreement. Julie hopes to have an update on that at the October meeting. The update on Coffin Butte rate increases for 2021 will be discussed at the October DSAC meeting.

XII. **Agenda items for next meeting.**

- Green Business Program
- Secure Load Campaign
- Materials Management Working Team update
- Update on Wildfire Debris Efforts
- Rate Increase Update (DSAC Agenda)
- New Members Discussion

The next meeting is scheduled for October 28th.

XIII. **SWAC meeting adjourned at 7:26 pm.**



COMMUNITY DEVELOPMENT DEPARTMENT

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BENTON COUNTY
Solid Waste Advisory Council (SWAC)
October 28, 2020 Minutes 6:30 pm to 8:00 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis), Xan Augerot (Board of Commissioners), Jeff Freeman (City of Corvallis), John McEvoy (Benton County)

Members Absent:

Guests Present: Broc Kienholz (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services)

Staff Present: Greg Verret (Benton County Community Development), Daniel Redick (Benton County Solid Waste and Water Quality Coordinator); Linda Ray, Administrative Specialist (Community Development), Jen Brown (Benton County Sustainability Coordinator)

- I. **Call to Order.** Chair Larry Sleeman called the meeting to order at 6:28 pm.
Due to the current health crisis with Covid-19, the council met via Go To Meeting (a virtual meeting platform) online.
- II. **Introductions and Citizen Comments.** Members identified themselves via the Go To Meeting. Larry introduced John McEvoy as the newest member of SWAC. John was employed by Linn County as an Environmental Health Specialist for 17 years. Dennis Jordan (City of Albany) has recently resigned from the SWAC.
- III. **Approval of the Minutes.** A **MOTION** was made by John Deuel to accept the September 23, 2020 minutes, seconded by Jay Simpkins, all in favor, **MOTION** passed.
- IV. **Citizen Comments/Member Requests.** A community member, Grant Carlin recently wrote a letter to the SWAC expressing his concerns about the garbage and debris on Highway 99 near the landfill. Mr. Carlin also reached out to Republic Services via a phone conversation with Broc expressing his concern. Mr. Carlin would like to see highway 99 cleaned from the landfill to the exit for Samaritan Hospital. His letter to the council included a solution offering assistance to resolve the ongoing issue. Republic Services spends \$44,000 to clean up the highway each year. Mr. Carlin works with HELP (Homeless Employment Launching Project) and would like feedback if the council is interested in hiring this group to do the clean-up. HELP provides homeless individuals with

employment and is a non-profit organization. The council members discussed the next steps regarding Mr. Carlin's letter. Julie will write a letter from Republic Services that will be included in the response from SWAC on addressing his concerns and what will be done to resolve those issues. Daniel will help write the response to Mr. Carlin on behalf of the county. In the meantime, Broc will look at Mr. Carlin's proposal for using the HELP organization. They will need liability insurance if Republic Services moves forward with them on the clean-up.

- V. **Membership Discussion.** The BOC has changed the "resident" requirement for SWAC, so it is no longer necessary to have members of the community that represent certain areas be on the council. Larry highlighted that five out of the seven council member's terms are due to expire on December 31, 2020. Greg stated that if a council member would like to continue serving until a replacement is found for their position, they can stay on the council for another year. Members that term off the council are welcome to re-apply in subsequent years. A council member can serve up to two terms (which are 3 years each). Larry, Jay and Jeff will be at their term limit at the end of December. Jay has offered to stay on another year until a replacement has been found for his position. Larry closed the discussion by stating that there will be time set aside at the next meeting to discuss with the council on the next steps and get feedback from those whose terms are expiring. The council will also discuss strategies for recruiting at the December meeting.
 - VI. **Green Business Program.** Daniel is working with Jen Brown to draft a proposal which will be an outline of the program to present to SWAC before moving forward.
 - VII. **Secure Load Presentation.** Tino reported that there are not many updates on the campaign at this time. The video is 95% complete and Tino took the feedback from the last SWAC meeting and made edits to the video. The short version will be added to the Republic Services website.
 - VIII. **Modernizing Oregon's Recycling System: Group Discussion of the Recycling Steering Committee's recommended framework.** John facilitated a discussion with the SWAC members by sharing a power point "Modernizing Oregon's Recycling". John emailed a proposal from the Working Team to the SWAC and John began the discussion with the council on several questions. He also noted several issues that played in to the drafting of the proposal, such as; Oregon residents and businesses pay the cost to sort recyclables but have little influence on how those dollars will be used. He shared the key principles the Steering Committee hopes to achieve. John went on to share highlights from the Legislation and key takeaway points from their recommendations. Jay expressed concern that the state is putting pressure on the producers and the affects from that decision. Julie stated her concern on how the producers will increase costs of goods and services to compensate for this bill.
 - IX. **Wildfire Debris Clean-up.** This topic was discussed at the DSAC meeting which took place prior to SWAC on October 28th. It is captured in the DSAC minutes.
 - X. **Agenda items for next meeting.**
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- Membership Discussion
- Green Business Program
- Wildfire Debris Update
- Materials Management Sub-Committee update

The next meeting is scheduled for December 2nd.

XI. **SWAC meeting adjourned at 7:36 pm.**



COMMUNITY DEVELOPMENT DEPARTMENT

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BENTON COUNTY

Solid Waste Advisory Council (SWAC)

December 2, 2020 Minutes 6:00 pm to 7:30 pm

Members Present: John Deuel (Unincorporated Area of Benton County), Larry Sleeman (Chair, City of Philomath), Debi Gile (City of Corvallis), Jay Simpkins (Benton County unincorporated area), Lauri Richer (City of Corvallis), Xan Augerot (Board of Commissioners), John McEvoy, (Benton County)

Members Absent: Jeff Freeman (Vice Chair, City of Corvallis)

Guests Present: Broc Kienholz (Republic Services), Julie Jackson (Republic Services), Tino Barreras (Republic Services) – Ian Macnab (Republic Services), Bailey Payne (Corvallis School District Sustainability Specialist)

Staff Present: Greg Verret (Benton County Community Development), Daniel Redick (Benton County Solid Waste and Water Quality Coordinator), Linda Ray (Benton County Community Development), Jen Brown (Benton County Sustainability Coordinator)

- I. **Call to Order/Introductions.** Chair Larry Sleeman called the meeting to order at 6:00 pm. *Due to the current health crisis with Covid-19*, the council met via Go To Meeting (a virtual meeting platform) online.
- II. **Approval of the Minutes.** A **MOTION** was made by Jay Simpkins to accept the October 28, 2020 minutes, seconded by John Deuel, all in favor, **MOTION** passed.
- III. **Citizen Comments** The council addressed a concern from a county citizen that was brought to their attention at the November meeting. Mr. Carlin has asked Republic Services to hire the group he is associated with HELP (Homeless Employment Launching Project) to clean up the debris along Hwy 99W. Julie stated that Republic Services does not have the staff at this time and welcomes Mr. Carlin's idea, but he will need to provide a bid to do the work. She has been in communication with Mr. Carlin regarding his request. Daniel forwarded Mr. Carlin's request on to the BOC after last month's meeting to help them be aware. In the meantime, Broc has been attempting to contact the Northwest Firefighters to help with the highway clean up. They will be out on the 14th with a crew to do the clean-up for now.
- IV. **Membership Discussion.** Several council members will be leaving SWAC due to expiring terms at the end of December 2020. The bylaws state that a member whose term has expired may continue to serve until a replacement is found. Jay stated that he is willing to serve another year. Lauri's term expires as well and she will be leaving SWAC. Larry stated that he is willing to serve one more year or until a replacement for him is found. County staff will reach out to Jeffrey (who is absent from tonight's

meeting) and inquire if he would like to continue to serve. Greg mentioned that county staff met recently to discuss recruitment and strategize in filling vacancies on several committees. They developed a plan to get the word out in a more targeted way and will be implementing that plan in the next few weeks. Tino mentioned that he has a list of previous Master Recyclers that may be potential contacts for serving on SWAC. John emphasized the need to convey to the public what exactly SWAC is and does. He suggested that a recruitment list is created to make phone calls, learn about potential volunteers and reach out to stakeholders. Even if they are not interested, they may know of someone who is. Tino stated that they can put an ad in the Republic Services newsletter for February. Bailey Payne mentioned that he works with students and can serve in a mentorship role to help interested students navigate becoming a member of the council if there is interest. They would be a youth-position which means non-voting, but provide great experience for them. Larry asked council members to send leads to the county if they would rather staff reach out personally to potential candidates.

- V. **Green Business Program.** Daniel and Jen met 2 weeks ago and reviewed content for the framework. They will meet one more time to review the changes and next steps. They plan to research program partnerships and how they would play a role in this program. They will also reach out to stakeholders (SWAC included) to get more feedback.
 - VI. **Secure Load Presentation.** Daniel shared the video presentation with the BOC and it was well received. Tino shared that there will be signage at the Corvallis Republic Services office to promote this endeavor as well as the landfill. Julie responded that the signage will give the public the information they need and clarify when they would be charged additionally if the secure load requirements are not met.
 - VII. **Materials Management Working Team:** John and 5 members of the working team met recently and are making progress. The last two meetings, the team focused on taking a step back to look at the ultimate purpose and how to go about achieving that. They are looking at other initiatives that would make a real change for waste prevention and not just diversion or recycling. They will look at the strategies that will affect the materials that affect our environment. To accomplish this, they developed a set of criteria that calls for individuals to rate the initiatives via a materials impact calculator. The scale is 1-5, with 5 being “high”. The working team may present the rubric to SWAC to participate.
 - VIII. **Wildfire Debris Clean-up.** Broc is meeting with ODOT/FEMA tomorrow. If there is any new information regarding this effort, he will share it with SWAC.
 - IX. **Member Requests.** The council discussed the topic of “to go” containers and local restaurants. John shared that one of the initiatives that the working team is researching is “Eco-To-Go”. Another emerging program is “Go Box” which is a commercial effort targeted to the business district in the county.
 - X. **Other items.** Julie reported that the company is implementing new laptops in the commercial and residential trucks for the drivers. Tino shared that the second annual “Service Guide” developed by Republic Services will be sent out in the coming weeks.
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There are 28 different versions which include different languages and contain calendars and different levels of services in each location.

- XI. **Agenda items for next meeting.**
- Office elections in January; Chair & Vice Chair
 - Reviewing the SWAC Bylaws – send those with **AGENDA**
 - 2021 calendar – send with **AGENDA**
 - Members Discussion
 - Green Business Program
 - Secure Load Campaign
 - Republic Updates
 - Materials Management Working Team
 - Update on recruitment efforts for SWAC

The next meeting is scheduled for January 27th 2021.

- XII. **SWAC meeting adjourned at 7:03 pm.**
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